NEWCASTLE POLICE DEPARTMENT
General Information Sheet

The Newcastle Police Department is committed to working with residents to keep this community a safe and secure place to live. We hope that the following information will provide you with the information or help you need. You can also call us at the numbers listed below.

REPORT A CRIME, SUSPICIOUS ACTIVITY OR TO TALK TO AN OFFICER:
Call 911 for emergencies or 206-296-3311 (non-emergency). Officers respond to calls via these numbers. Some reports can be filed over the phone upon request. If you have a general question or comment for the Newcastle Police Department, you can call the business line at 425-649-4444 ext. 120.

ONLINE REPORTING:
Call 911 to report an emergency. To report neighborhood problems or crime submit an online report at www.reporttosheriff.org

If the incident occurred in Bellevue, call 425-885-3131 or 425-577-5656 to report, for Renton Police, call 425-430-7500.

COPIES OF CASE REPORTS (NOT ACCIDENT REPORTS):
Newcastle Police reports are kept in the Records Division of the King County Sheriff’s Office, 206-296-4190. If you need a copy of a report, they will need a case number or alternate identifying information (date and time of incident, location, type of case, and names of parties involved). The copy can be picked up at the King County Courthouse or mailed to you. If you are planning to pick up the report, you must request it at least four hours in advance. Request a copy online at: www.kingcounty.gov/safety/sheriff/Services/PublicDisclosure.aspx

ACCIDENT REPORTS:
To request your stand-alone Traffic Collision Report for an accident that occurred after April 1, 2011, call 1-866-394-0832 or online at: www.docview.us.com

For all accidents that occurred before March 31, 2011, call 206.296.4190 or online at: www.kingcounty.gov/safety/sheriff/Services/PublicDisclosure.aspx

*If you were involved in traffic accident and the police did not investigate it you can pick up an accident report form from City Hall. All forms must be submitted to the Washington State Patrol (see form for details.) Alternatively you can access the form online at: www.wsp.wa.gov/publications/forms/345161_Civilian_Motor_Vehicle_Collision_Report_empowered.pdf

CONCEALED WEAPONS PERMITS:
You may apply for a Concealed Pistol License at either of the two locations listed below. New permits are $55.25. Renewals are $32 prior to expiration, $42 after expiration.

New Permits, Renewals or Replacements:
King County Courthouse
516 Third Avenue, Room W-150
Seattle, Washington
Phone 206-296-4190

No appointment necessary
Hours Mon-Fri 8:30 am - 4:00 pm

King County East Precinct Command Center
801 228th Avenue SE #202 (2nd Floor)
Sammamish, WA  98075
206.263.9133
Hours:  Please call to schedule an Appointment

FINGERPRINTING:
If you need to be fingerprinted for a job or concealed weapons permit contact Sheriff’s Office locations listed above. There is a $10 charge for the first two cards, $3 for each additional card.

BACKGROUND CHECKS:
All background checks are done at the King County Courthouse (address above).
DOMESTIC VIOLENCE:
The Newcastle Police Department is committed to helping victims of domestic violence. If you are a victim of domestic violence, call 911. For general questions or assistance, you can contact the Eastside Domestic Violence Unit at 425-746-1940. For protection orders, see Court Orders below.

COURT ORDERS:
You may obtain anti-harassment or protection orders at Bellevue District Court, 585 112 Ave SE, Bellevue, 206-205-9200, or any other district court. For service of the order, call the Civil Unit at 206-296-3800. More information on Court orders is available online at: www.courts.wa.gov/forms

VACATION HOUSE CHECKS:
If you would like the Newcastle Police to periodically check your house while you are away for an extended period of time, complete a Vacation House Check form. They are available on the city web site at http://www.ci.newcastle.wa.us/police/vacation_house_check.htm or at City Hall. When out of town, make sure you take the necessary safety steps including, stopping the mail and paper, or have a neighbor pick them up each day. Also, have a trusted neighbor keep an eye on your house and pick up any literature that may be left on your door. House check forms may be submitted online or left at City Hall, a drop box is available when City Hall is closed.

TRAFFIC AND CRIMINAL COURT SERVICES:
Newcastle contracts with Mercer Island Municipal Court for traffic and criminal court services. To find out more information about traffic tickets, warrants and criminal matters you can call the Mercer Island Court at 206-236-3451. They are located at 9611 SE 36th Street, Mercer Island, WA 98040.

TRAFFIC COMPLAINTS:
If you have complaints about traffic problems within Newcastle, such as speeding or vehicles running the stop signs, you may complete a Traffic Investigation Request form to have an officer look into the complaint. Traffic Investigation Request forms available at City Hall or online at http://www.ci.newcastle.wa.us/police/traffic_complaints.htm. To help us better serve you, please be as specific as possible about the days, times, and type of the violation.

E-ALERTS:
If you would like to receive emails regarding significant criminal activity or important city information, sign up for E-Alerts. You may sign up on the city web page, www.ci.newcastle.wa.us, or at City Hall.

ABANDONED VEHICLE: If the vehicle in question has been parked on public right of way for a period of **24 hours or longer** and you have not reported it previously, please call the KCSO Abandoned Vehicle Hotline at **(206) 205-0969** to make a formalized complaint.

If the vehicle is blocking the travel portion of the roadway, is on your property, is suspicious in any way, or appears to have been vandalized or stolen or was originally reported as abandoned more than twenty days ago, please call Dispatch at **(206) 296-3311**.

ADDITIONAL RESOURCES:
2-1-1 provides free and confidential information and referral. Call 2-1-1 for help with food, housing, employment, health care, counseling and more. OR visit them online at: www.211.org

ID SAFETY helps consumers and law enforcement combat identity theft. Think you are a victim? Visit www.id安全性.org

Requests for action that do not require police response and can be best addressed by Newcastle staff can be submitted online at http://www.ci.newcastle.wa.us/rfa_form.htm.