



CITY OF NEWCASTLE
CITY COUNCIL
PARKS COMMISSION
PLANNING COMMISSION

COUNCIL CHAMBERS

FEBRUARY 23, 2010

JOINT MEETING AGENDA

7:00 p.m.

CITY COUNCIL
PARKS COMMISSION
PLANNING COMMISSION

1. **CALL TO ORDER**

 2. **ROLL CALL**
City Council
Planning Commission
Parks Commission

 3. **FLAG SALUTE**

 4. **WELCOME REMARKS**
Mayor John D. Dulcich
Interim City Manager Rob Wyman

 5. **SPECIAL ISSUES**
 - a. Review 2009 Planning Commission Work Plan Accomplishments
Rob Lemmon, Chair

 - b. Review 2009 Parks Commission Work Plan Accomplishments
Andrew Shelton, Chair

 - c. Presentation 2010 Work Plan – Planning Commission
Steve Roberge, Director of Community Development

 - d. Presentation 2010 Work Plan – Parks Commission
Michael Holly, Parks Program Manager
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5. **ADJOURNMENT**

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CITY COUNCIL AGENDA BILL

AGENDA NO:

TOTAL PAGES:

EXHIBITS:

1. Proposed 2010 Planning Commission Work Plan
2. Proposed 2010 Parks Commission Work Plan

TITLE: 2010 Planning and Parks Commission Work Plans

ORIGINATING DEPT: City Manager

SUMMARY: Discussion of the 2010 work plan for the Planning Commission and Parks Commission.

BACKGROUND

The Newcastle Municipal Code and the City Council's Rules of Procedure call for the establishment of an annual work plan with the City's two Commissions. The Council's Rules of Procedure specify January as the month for establishing the work plans.

The annual work plan for the Commissions typically takes its shape from various sources. The previous year's work plan usually contains items that for one reason or another cannot always be completed by year end and so by default get added to the following year. There is also often discussion as the year wraps up as to what types of things the various Commissioners feel would be appropriate to work on the following year. Some items get added as part of the City Council budget discussion and others may come out of the City Council retreat. Finally, some items are State mandated or come from the annual Comprehensive Plan docketing process. No matter where they come from though, the City Council ultimately approves and adopts the two work plans via resolution.

DISCUSSION

Attached are the proposed 2010 Work Plans for both the Planning Commission and Parks Commission. These plans were put together by both Commissions late last year and this is the first time the City Council has had a chance to review and discuss them. Since that time there obviously have been some significant changes in the City including the election of three new City Council members, the hiring of a new Interim City Manager, and changes to the composition of both

Commissions. In addition to the "work" discussion, tonight will be a good opportunity for everyone get to know each other and discuss where we go from here.

The process will be to hear the background of each item from staff and the Commissioners and then discuss what changes, if any, we would like to make to the proposed work plans. Nothing gets officially adopted tonight, however. The City Council will have one more opportunity to discuss the work plans at their next meeting prior to adoption.

Based on discussions that took place at the February 16th City Council meeting, there are at least two additional items that the City Council will be adding to the 2010 work plans. These are:

1. Lake Boren playground equipment replacement/repair.

The issue is that the existing play structure at Lake Boren Park is in need of essential safety repairs which are estimated to cost approximately \$75,000. The Lake Boren Master Plan calls for two new age specific play areas that are in conflict with location of the existing structure. Since we don't currently have enough money to develop the recommended future plan, what do we do in the interim? The direction from Council was to have the Parks Commission review the options and make a recommendation back to the City Council.

2. 2010 Event Planning

This item stems from our reduced 2010 events budget (combined with the loss of our Event Planner) and how we can still find a way to hold Newcastle Days and the Fourth of July celebration at a minimum. The recommendation from Council was to look at combining both events as well as live music and possibly a 5k race all on July 4th. Again the direction was for the Parks Commission to look at options as well as possibly be the lead organization.

ACTION ALTERNATIVES

The City Council may recommend one of the following approaches or identify an alternative different from the ones below:

1. Discuss the proposed 2010 Commission work plans and direct staff to prepare a resolution containing the recommended work plans for adoption at the March 2, 2010 City Council meeting.
2. Direct staff and/or the Commissions to provide additional information prior to scheduling adoption of the 2010 Commission work plans.

RECOMMENDATION

STAFF RECOMMENDS Alternative #1.

PROPOSED MOTION

I MOVE TO DIRECT STAFF TO DRAFT A RESOLUTION ADOPTING THE 2010 PLANNING COMMISSION AND PARKS COMMISSION WORK PLANS FOR THE MARCH 2, 2010 REGULAR CITY COUNCIL MEETING.

City of Newcastle Planning Commission 2010 DRAFT Work Program

Below are the DRAFT Planning Commission 2010 work items:

Quarter	1 st January- March	2 nd April-June	3 rd July-September	4 th October-December
Work Item	Clarify required Housing Affordability in CBC. *Land use hearing procedure. Structures allowed in the rear setback.	Explore allowed impervious in LOS zone and 100% impervious in MU-I, and MU zones. *Hearing Examiner duties.	Annual Comp Plan Docket. Tree Retention Code. Evaluate developer stimulus	Complete Streets. Annual Code Clean-up.

2011 Comp Plan update per RCW 36.70A.130.

2010 Work Item

*Hearing Examiner Duties

Description

Currently the Council hears certain land use decisions and appeals, use Hearing Examiner to maximum extent possible.

*Land Use Hearing Procedure

Develop a clearly articulated procedure for conducting all land use hearings and appeals.

Annual Code Clean-up

Make minor code corrections or clarifications to the code as identified throughout the year.

Comp Plan Docket

Provide a process where amendments to the Comprehensive Plan can be proposed.

Structures allowed in the rear setback

No structures are allowed in the rear setback should they be? How big and where?

Explore allowed impervious in LOS zone and 100% impervious in MU-I, and MU zones.

Explore the possibility of allowing 100% impervious surface in the MU and MU-I zones. Explore possibility of adjusting the % impervious in the LOS zone.

Clarify req'd Housing Affordability in CBC

The current language does not contain quantifiable requirements. Additional language should be added to clarify affordable housing requirements in the CBC.

Complete Street

Provides when streets are constructed they are constructed for all users, ie auto, bicycle, peds.

Tree Retention Code	Recommend code encouraging or requiring the preservation of trees.
Evaluate Developer Stimulus	Review adopted developer stimulus items that have a sunset. Provide a recommendation to take no action and allow sunset or to extend stimulus for additional time.
Potential Future Work Items	Description
Climate Change	Recommend code to lessen potential anthropogenic climate change impacts.
Community Policing Through Environmental Design (CPTED)	Concepts that discourage crime through community design. An example is not placing a cash machine next to a phone booth or ensuring parks and areas where children are encouraged to be are observable by the general public and or residents.
2011 Comp Plan update per RCW 36.70A.130	The Growth Management Act requires cities in King County to update their Comprehensive Plans by Dec 1, 2011.
Historic Preservation	Preservation of historic sites and/or structures.
Downtown Parking Mgt Plan	Create plan for downtown parking to lessen impact on potential development.
Lighting ordinance	Create ordinance to address lighting in the CBC and other zones.
Technical review of Wireless Communications Facilities chapter per NMC 18.25.090.	WCF code states a technical review will be done every three years to asses trends in communication industry, tech innovations, permit activity, & effectiveness of code to provide character compatible WCFs.

***Code amendment recommended by the City's insurance carrier, Washington Cities Insurance Agency (WCIA), as a result of their 2009 land use exposures audit.**



City of Newcastle Parks Commission

2010 Work Plan

Winter

- **Recreation**

The Commission will continue its partnership with Skyhawks, potentially offering as many as 15 sport camps this summer. Additional recreation programs may include a second annual putt putt tournament, and a second 5K fun run in August. Follow up with YMCA to promote programming and to identify possible recreation activities with/for seniors. Explore possible trail/historic walks with Newcastle Trails and/or Historic Society.

- **Trails Use**

The Commission has completed their work on this topic and will present their results again to Council this spring.

Spring

- **Skate Park**

Item was removed from 2010 CIP Budget and placed on the 2012 CIP Budget with similar funding level; follow up on interest level from YMCA. Follow up with Renton School District to ascertain their level of commitment to the idea of utilizing a portion of the Renton Academy as a site for a temporary skate park.

- **Park Signs**

Commission and staff oversaw the installation of new park & trail signs in 2009 in five parks and the Terrace Trail. Initial feedback on the size of the way-finding signs called for a re-evaluation of the size of the signs and where to utilize them more appropriately. Additionally, they caused some sight distance issues (due to their size and placement). \$30,000 was initially funded in the 2010 CIP Budget for additional park & trail signs to complete the signage in the City's parks. This has been removed by Council, but the Commission would like to complete the item that has been before them since the Commission was formed.

- **Trail Construction**

Coordinate with the Renton School District to re-locate the fence boundary between Hazelwood Park and Hazelwood Elementary School at the western boundary of Hazelwood Park.

Evaluate possible routes for construction of the portion of the May Creek Trail that would connect Coal Creek Parkway to the Entrance Parcel (Fullenwider Property). Construction of a bridge suitable for equestrian use was completed in November of 2009 establishing a crossing over Boren Creek.

Evaluate possible route for construction of the first segment of the East Cross Town Trail from the Beit Tikvah temple extending to the east approximately 700 feet on City property.

Summer

- **Community Events**

The Commission requests direction from Council regarding direction (including definition of number of events), funding (including solicitation of sponsors as well as City commitment) and staffing of events in relation to administration of Community Events.,

- **Public Art**

With input from Council on possible funding sources, the Commission will continue to develop a draft public art policy for art in the parks to include suggestions for when public art is required as part of a project, how much should be spent on public art (funding mechanism), locations for display of public art, formation of an art commission/board for managing such a policy, and any limitations it may want to impose on types of art in public places.

Fall

Additional Items

Comprehensive Plan update – receive direction from Community Development Director on the role and timing of the Commission during this process.

Check into use of Wetlands to the west of Coal Creek Parkway – could it be developed like the Mercer Slough with interpretive signage and trails/boardwalks.

Playground improvements at Lake Boren Park – part of the Lake Boren Master Plan. Amphitheater was removed because City eliminated funding for Concerts in the Park.

Naming contest for the park in the Madison Lane Development – staff has always referred to it simply as Madison Lane Park.

Be on the lookout for grant possibilities or funding for park & trail projects, to include Lake Boren Improvements, Sports Park, trail construction, etc.

Continue to support Newcastle Trails, Newcastle Weed Warriors, Eagle Scout Projects, and other volunteer opportunities.