

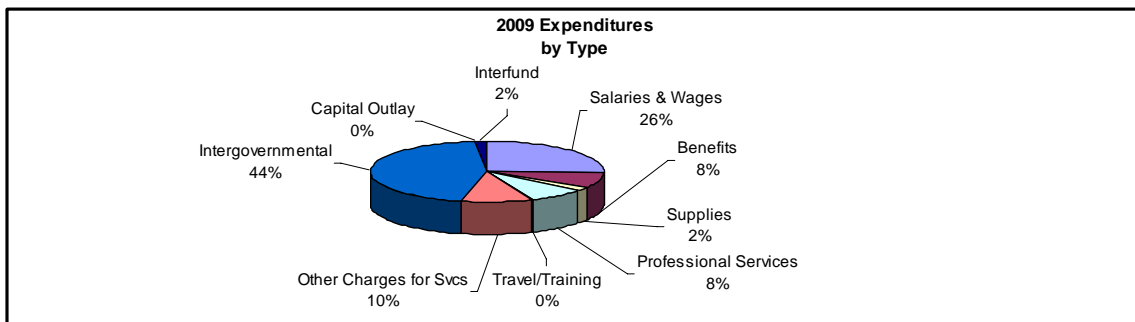
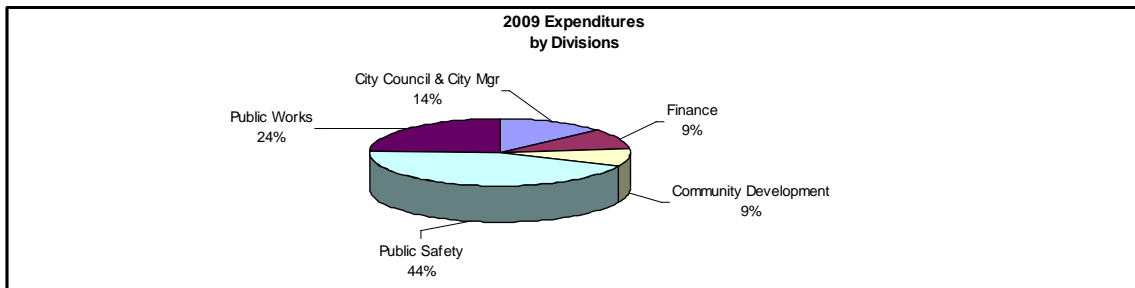
Total Operating Budget

SUMMARY

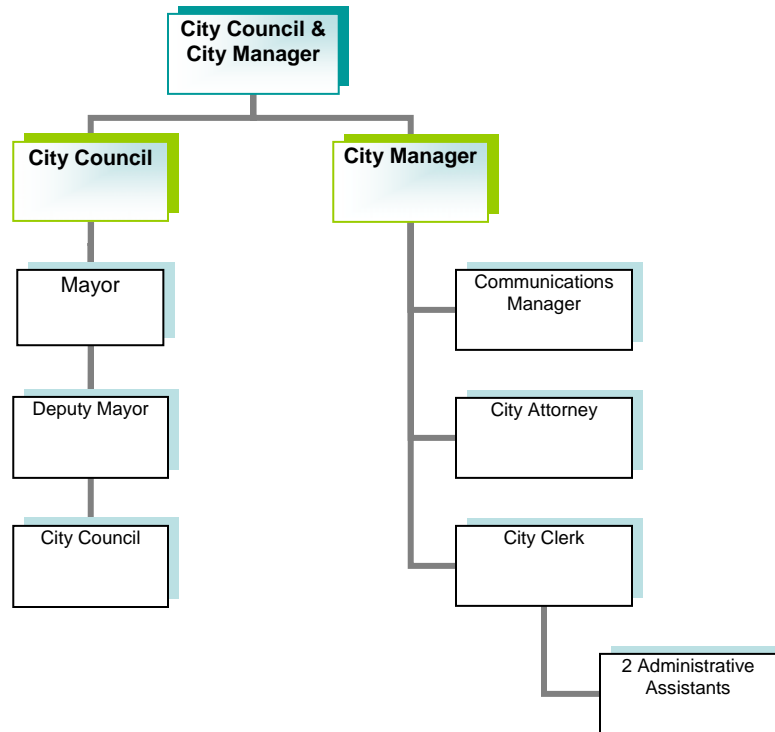
Expenditures by Division	2006	2007	2008		2009	\$ Chg	% Chg
	Actual	Actual	Amended Budget	Actual	Amended Budget		
City Council & City Mgr	728,129	768,830	890,167	829,666	910,982	20,815	2%
Finance	688,547	1,041,580	1,002,974	720,637	628,512	(374,462)	(37%)
Community Development	836,384	845,984	737,396	651,170	578,951	(158,445)	(21%)
Public Safety	2,463,981	2,593,634	2,725,678	2,745,503	2,954,666	228,988	8%
Public Works	1,234,714	1,364,415	1,758,614	1,430,563	1,631,161	(127,453)	(7%)
Total Department	5,951,755	6,614,443	7,114,829	6,377,539	6,704,272	(410,557)	(6%)

Expenditures by Type	2006	2007	2008		2009	\$ Chg	% Chg
	Actual	Actual	Amended Budget	Actual	Amended Budget		
10 Salaries & Wages	1,492,486	1,480,424	1,771,452	1,744,266	1,821,037	49,585	3%
20 Benefits	446,614	481,102	665,377	504,855	582,093	(83,284)	(13%)
30 Supplies	127,562	156,661	120,750	101,751	111,100	(9,650)	(8%)
41 Professional Services	625,543	831,900	760,490	450,023	502,500	(257,990)	(34%)
43 Travel/Training	25,991	30,513	54,000	27,568	20,000	(34,000)	(63%)
40 Other Charges for Svcs	663,057	591,990	736,962	614,695	571,861	(165,101)	(22%)
50 Intergovernmental	2,551,168	2,779,978	2,901,008	2,984,466	3,117,026	216,018	7%
60 Capital Outlay		97,300					
90 Interfund	19,334	164,575	104,790	(50,085)	(21,345)	(126,135)	(120%)
Total	5,951,755	6,614,443	7,114,829	6,377,539	6,704,272	(410,557)	(6%)

Full Time Equivalents (FTE)	2006	2007	2008		2009	FTE Chg	% Chg
			Amended Budget	Actual	Amended Budget		
City Council & City Mgr & Clerk	6.00	5.60	6.60	6.60	6.60	0.00	0%
Admin Dept/Finance	4.00	5.00	4.00	4.00	4.00	0.00	0%
Community Development	10.00	8.00	6.00	6.00	5.00	-1.00	-17%
Public Safety	0.00	0.00	0.00	0.00	0.00	0.00	0%
Public Works	5.50	10.75	10.75	10.75	11.75	1.00	9%
Total FTEs	25.50	29.35	27.35	27.35	27.35	0.00	0%



City Council & City Manager



DEPARTMENT RESPONSIBILITIES – CITY COUNCIL

The City Council is the legislative branch of Newcastle city government and is the chief policymaking body.

Seven people serve on the Council, elected by the registered voters living inside the City limits of Newcastle. Each Councilor position is non-partisan, and is elected at-large to a four-year term. The terms are staggered such that every two years, three or four positions are up for election. All seven positions are considered part-time.

Every two years, the City Council members elect a Mayor from among its ranks. The role of the Mayor is to preside over City Council meetings and attend the ceremonial duties of the City. The councilors also elect a Deputy Mayor from among its members who serves as Mayor in the absence of the Mayor.

The role of the City council is to enact ordinances, resolutions, and policies to benefit the citizens of Newcastle. Councilors are helped by the Parks Commission and Planning Commission, which are made up of residents appointed by the Mayor and confirmed by a majority of the Council. The City Council also hires a City Manager to make sure all policies and regulations are implemented.

"I try to foster a culture that helps our staff envision and work to create the Newcastle that is not yet here, but one day will be."

John Starbard
Newcastle City Manager

DEPARTMENT RESPONSIBILITIES – CITY MANAGER

The City Manager is the Chief Executive officer of the city of Newcastle, and is the keeper of the policies established by the City Council. The City Manager is charged with selecting and supervising a staff to administer the City and carry out the policies of the City Council. The Office also recommends policy items to the City Council for consideration and action.

The Office of the City Manager often provides the lead staffing to certain high priorities of the City such as new initiatives or special real estate transactions.

GOALS FOR 2009

- Evaluating and recommending a new and stable revenue source for the City
- Completing an evaluation of a future City Hall space needs and ways to finance new space
- Obtaining final funding for the Coal Creek Parkway expansion project

ACCOMPLISHMENTS FOR 2009

- As a result of 2007 changes to downtown zoning, earned a "Smart Growth" award from the Office of Governor Gregoire
- Secured additional funding for the Coal Creek Parkway Expansion
- Negotiated a new franchise agreement with Olympic Pipeline

"My main goal is to keep the residents of Newcastle informed of all news coming out of City Hall. But I also want to encourage a dialogue between residents and City Hall. An open line of communication has never been more important."

Doug Alder
Communications Manager

DEPARTMENT RESPONSIBILITIES – COMMUNICATIONS MANAGER

The Communications Manager is responsible for all internal and external messages about the City. The Communications Manager uses newsletters, newspaper inserts, and community outreach to ensure the public is informed of all City business. The Communications Manager is the primary spokesperson for the City when dealing with the media, as well as serving as Public Information Officer during emergencies.

The Communications Manager falls under the budget and supervision of the City Manager. They work together on the timing and distribution of messages to the public. The Communications Manager is also responsible for content on both the City website and the City blog. In addition, the Communications Manager provides writing support to staff including text for budget documents, agendas, and grant applications.

GOALS FOR 2009

- Create a Communications Calendar with target dates and plans to deliver the City's message to residents and the media
- Continue to grow traffic on the City Blog
- Produce newsletters and targeted mailings to city residents
- Gain more experience in grant writing.

ACCOMPLISHMENTS FOR 2009

- Produced a Year End report mailed to every address in town highlighting the accomplishments of each department in City Hall
- Created new City Blog to inform residents of City Hall news and events; during snow storms of Dec 08, traffic over a 10 day period reached 3800 hits
- Placed Newcastle stories in both local and national media including NPR, MSNBC, and all local television stations

"I strive to be completely available to all City employees and officials, offering advice and counsel in a prompt, courteous, and thorough manner."

Lisa Marshall
City Attorney

DEPARTMENT RESPONSIBILITIES – CITY ATTORNEY

The City Attorney provides legal counsel for the City, and coordinates the City's prosecution, domestic violence legal advocacy, and specialized legal services.

The city of Newcastle contracts for Prosecuting services with a law firm specializing in prosecution. The Prosecuting Attorney represents the City during pre-trial hearings, bench trials, and jury trials.

Working closely with the Prosecuting Attorney, the Domestic Violence Legal Advocate helps victims of domestic violence as they navigate the Court system.

GOALS FOR 2009

- Negotiate a contract with Waste Management for the provision of solid waste collection services for the duration of Waste Management's WUTC Certificate
- Revise Personnel Policies and Procedures through passage of a resolution
- Work with City's representatives to JAG (Jail Administration Group) and JOG (Jail Oversight Group) to determine the short and long-term jail facility plans to best meet the City's needs
- Negotiate franchise with Electric Lightwave

ACCOMPLISHMENTS FOR 2009

- Assumed risk management duties
- Assisted with ROW acquisition activities for the Sound Transit project
- Pursued acquisition of ROW from the KCLS project
- Prepared purchase and sale agreement for and documents necessary to purchase May Creek entrance (Fullenwider) parcel
- Prepared Agreement for participation in feasibility study with Lorig for possible development of mixed use project
- Reviewed and finalized T-Mobile Lease
- Negotiated CCUD franchise
- Negotiated Olympic Pipeline franchise

"The City Clerk's Office keeps the story (the official record) of this young city by creating and maintaining its records and making them available to the public."

Bob Baker
City Clerk

DEPARTMENT RESPONSIBILITIES – CITY CLERK

The City Clerk is the official record keeper of the City, its seal and its legislative history. Staff in this office serves as first point of contact - in person and over the telephone. Work emphasis is on premiere customer service and ensuring easy access to public records.

The office is responsible for producing City Council agenda materials, producing the official written history (minutes) for the City Council, Parks Commission and Planning Commission. Notary services, business licenses and pet licenses are also made available by this staff.

The office ensures the City's original documents and records are organized, retained and protected pursuant to the Washington State Records Retention Policy as set forth by the State's Records Committee, under direction of the Secretary of State.

GOALS FOR 2009

- Bring an added level of professionalism to the Office by updating outdated forms and systems
- Continue to find ways to provide better customer service to the residents of Newcastle
- Continue to develop the new processes for Cash Receipts and Licensing in the new billing system

ACCOMPLISHMENTS FOR 2009

- Uploaded ordinances, resolutions, minutes and agenda packets on the City's website for easy research and retrieval by all who have access to the internet
- Assisted with the implementation of the City's new software (Springbrook)
- Successfully managed records retention, management and destruction program in accord with the Office of the Secretary of State.

CITY MANAGER, CITY CLERK & CITY ATTORNEY SUMMARY

Expenditures by Division	2006	2007	2008		2009	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%
City Council	111,959	104,878	108,170	110,489	99,206	(8,964)	(8%)
City Manager	249,256	213,534	270,915	291,754	398,186	127,271	47%
City Clerk	260,264	329,733	368,975	316,812	279,260	(89,715)	(24%)
City Attorney	106,650	120,685	142,107	110,611	134,330	(7,777)	(5%)
Total Department	728,129	768,830	890,167	829,666	910,982	20,815	9%

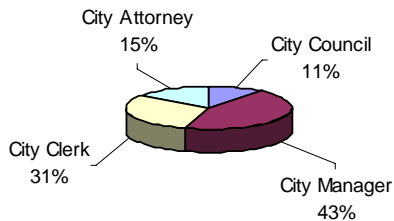
Expenditures by Type	2006	2007	2008		2009	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%
10 Salaries & Wages	366,654	428,707	470,899	473,725	509,552	38,653	8%
20 Benefits	121,201	133,296	139,558	118,070	141,166	1,608	1%
30 Supplies	8,427	7,578	6,650	14,336	11,000	4,350	65%
41 Professional Services	157,016	114,442	179,690	139,102	145,900	(33,790)	(19%)
43 Travel/Training	8,077	12,051	14,275	15,306	20,000	5,725	40%
40 Other Charges for Svcs	47,849	55,311	60,010	52,274	59,064	(946)	(2%)
50 Intergovernmental	10,619	11,873	12,800	10,568	24,300	11,500	0%
90 Interfund	8,286	5,572	6,285	6,285	0	(6,285)	(100%)
Total	728,129	768,830	890,167	829,666	910,982	20,815	2%

Full Time Equivalents (FTE)	2006	2007	2008		2009	Change 08-09 FTE	
	Actual	Actual	Amended Budget	Actual	Amended Budget	FTE	%
City Council	0.0	0.0	0.0	0.0	0.0	0.0	0%
City Clerk	3.0	4.0	4.0	4.0	4.0	0.0	100%
City Manager	2.0	1.0	1.0	2.0	2.0	1.0	100%
City Attorney	1.0	0.6	0.6	0.6	0.6	0.0	0%
Total FTEs	6.0	5.6	5.6	6.6	6.6	1.0	18%

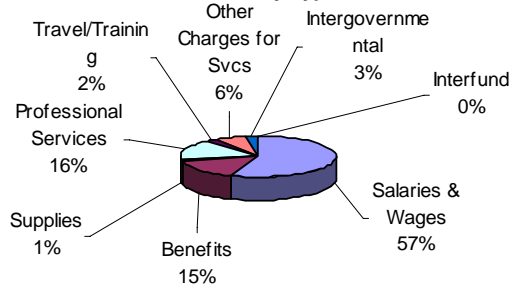
Key Budget Highlights for 2009

- 1) Transferred 1.0 FTE Asst City Mgr & related costs from Admin Svc to City Mgr as a Communications Manager.
- 2) Reduced specialized legal services by \$10,000 from \$25,000 to \$15,000.
- 3) Recommended Cut #3 took out the contingency budget of \$40,000 from City Mgr budget
- 4) Increased Election costs from \$12,000 to \$24,000 as a provision for having a second election in 2009.
- 5) Froze one FTE position (no appropriation in 2009) for the Deputy City Clerk position in City Clerk's Office.
- 6) Cut the budget \$20,000 for the newspaper insert.
- 7) Recommended Cut #3 took out the Council Retreat \$5,000 and reduced travel/training for all staff to \$20,000, recorded here.

2009 Expenditures by Divisions



2009 Expenditures by Type



City of Newcastle
2009 Operating and Capital Budget

Operating Budget

CITY COUNCIL								
	2006	2007	2008		2009	Change 08-09 Budget		
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%	
Total Salary & Benefits								
1100 Salary	43,359	43,200	60,000	60,000	60,000			
2100 Benefits	27,831	25,386	870	664	1,392	728	83.7%	
Total Salary & Benefits	71,190	68,586	60,870	60,664	61,392	728	1.2%	
Supplies								
3100 Office & Operations	153	533	300	1,091	1,000	700	233.3%	
3101 Meeting Meals	636	269	1,500	4,029	1,500			
3201 Postage								
3400 Books/Maps		196	100	207	200	100	100.0%	
3501 Computer Hardware								
Total Supplies	789	998	1,900	5,327	2,700	800	42%	
Charges for Services								
Travel & Training								
4301 Meals	138	131	300					
4302 Mileage	385		600					
4303 Lodging	1,913	473	1,500					
4304 Training Fees	1,032	1,869	2,500					
Subtotal	3,468	2,473	4,900	6,233		(4,900)	(100.0%)	
Professional Services								
4100 Meeting Facilitator				3,323	3,400	3,400		
4100 Retreat Costs (a)	2,396	2,109	5,000	722	3,400	(5,000)	(100.0%)	
Subtotal	2,396	2,109	5,000	4,045	3,400	(1,600)	(32.0%)	
Various Services								
4400 Advertising				1,182	1,000	1,000		
4500 Rental & Leases				654	1,000	1,000		
4903 Printing				1,443				
4900 Miscellaneous	31,104	4,276		193	700	700		
4901 Dues & Memberships	250	26,436	35,000	30,748	29,014	(5,986)	(17.1%)	
Subtotal	31,354	30,712	35,000	34,220	31,714	(3,286)	(9.4%)	
Total Charges for Services	37,218	35,294	44,900	44,498	35,114	(9,786)	(21.8%)	
Intergovernmental								
5108 Jail Advisory			500			(500)	(100.0%)	
Total Intergovernmental			500			(500)	(100.0%)	
Interfund								
9400 Transfer Out: ERF	2,762							
Total Interfund	2,762							
Total	111,959	104,878	108,170	110,489	99,206	(8,758)	(8.1%)	

Note:

(a) Recommended cuts #3 took out retreat costs

City of Newcastle
2009 Operating and Capital Budget

Operating Budget

CITY MANAGER								
	2006	2007	2008		2009	Change 08-09 Budget		
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%	
Total Salary & Benefits								
1100 Salary	124,200	132,042	134,273	159,116	214,517	80,244	59.8%	
2100 Benefits	30,597	31,995	37,170	35,243	56,169	18,999	51.1%	
Total Salary & Benefits	154,797	164,037	171,443	194,359	270,686	99,243	57.9%	
Supplies								
3100 Office & Operations	1,465	550	500	197	500			
3101 Meeting Meals	2,630	1,661	1,500	1,699	2,000	500	33.3%	
3201 Postage								
3400 Books/Maps		16	250		250			
3500 Small Tools/Equipment		545	250	4,578	250			
3501 Computer Hardware					500	500		
Total Supplies	4,095	2,772	2,500	6,474	3,500	1,000	40%	
Charges for Services								
Travel & Training								
4301 Meals	309	142	750	1,111		(1,111)	(148.1%)	
4302 Mileage	438	1,397		876		(876)		
4303 Lodging	1,132	2,302	1,500	2,144		(2,144)	(142.9%)	
4304 Training Fees	981	650	1,500	755		(755)	(50.3%)	
Subtotal (b)	2,860	4,491	3,750	4,886	20,000	16,250	433.3%	
Professional Services								
4100 Legislative Lobbyist	28,000	35,502	39,200	81,504		(39,200)	(100.0%)	
4100 Professional Services					40,000	40,000		
4100 Other Contracts (a)	46,853	2,371	50,000		50,000			
Subtotal	74,853	37,873	89,200	81,504	90,000	800	0.9%	
Various Services								
4200 Communications	1,074	739	900	651	1,000	100		
4400 Advertising	7,088			1,060				
4902 Subscriptions				12				
4903 Printing					10,000	10,000		
4900 Miscellaneous	1,367	1,468	1,000	441	1,000			
4901 Dues & Memberships	360	952	1,000	1,245	2,000	1,000	100.0%	
Subtotal	9,889	3,159	2,900	3,409	14,000	11,100	382.8%	
Total Charges for Services	87,602	45,523	95,850	89,799	124,000	28,150	29.4%	
Interfund								
9400 Transfer Out: ERF	2,762	1,202	1,122	1,122		(1,122)	(100.0%)	
9500 Transfer Out: CIP								
Total Interfund	2,762	1,202	1,122	1,122		(1,122)	(100.0%)	
Total	249,256	213,534	270,915	291,754	398,186	127,271	47.0%	

Note:

- (a) Recommended cuts #3 took out \$40,000 contingency budget
- (b) Recommended cuts #3 reduced total Travel/Training from \$40,000 to \$20,000 and recorded it all in City Mgr for distribution.

City of Newcastle
2009 Operating and Capital Budget

Operating Budget

CITY CLERK							
	2006	2007	2008		2009	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%
Total Salary & Benefits							
1100 Salary	160,279	196,985	213,876	194,131	171,655	(42,221)	(19.7%)
2100 Benefits	54,011	61,493	82,959	63,852	60,955	(22,004)	(26.5%)
Total Salary & Benefits	214,290	258,478	296,835	257,983	232,610	(64,225)	(21.6%)
Supplies							
3100 Office & Operations	2,010	2,523	1,200	2,192	1,200		
3101 Meeting Meals		24	50		50		
3201 Postage							
3400 Books/Maps	399		250		250		
3500 Small Tools/Equipment		335					
3501 Computer Hardware					2,000	2,000	0.0%
Total Supplies	2,409	2,882	1,500	2,192	3,500	2,000	133%
Charges for Services							
Travel & Training							
4301 Meals	53	173	300	245		-245	-1
4302 Mileage	368	423	600	1,017		-1017	-2
4303 Lodging	699	1,430	1,400	1,287		-1287	-1
4304 Training Fees	629	1,150	1,500	873		-873	-1
Subtotal (a)	1,749	3,176	3,800	3,422		(3,800)	(100.0%)
Professional Services							
4100 Code Publishing	3,733	4,034	7,000	24,159	2,500	(4,500)	(64.3%)
4100 Publisher for Web			5,000			(5,000)	(100.0%)
4100 Web Site Host			240		1,500	1,260	525.0%
4100 Newspaper Insert	12,031	15,411	12,000			(12,000)	(100.0%)
4100 Temp Staff	2,866	3,142	2,500		2,500		
4100 Consulting	6,990	7,064	3,000			(3,000)	(100.0%)
Subtotal	25,620	29,651	29,740	24,159	6,500	(23,240)	(78.1%)
Various Services							
4200 Communications	409	1,294	660	666	600	(60)	
4400 Advertising	3,649	7,741	8,000	6,899	5,000	(3,000)	(37.5%)
4500 Rental & Leases	193	3,087	2,800	2,638	2,800		
4800 Maintenance & Repairs	343	7,200	7,200	2,769	3,000	(4,200)	(58.3%)
4900 Miscellaneous	883	370	1,000	282	500	(500)	(50.0%)
4901 Dues & Memberships	100	703	650	744	450	(200)	(30.8%)
Subtotal	5,577	20,395	20,310	13,998	12,350	(7,960)	(39.2%)
Total Charges for Services	32,946	53,222	53,850	41,579	18,850	(35,000)	(65.0%)
Intergovernmental							
5113 Elections	128	203	12,000	10,568	24,000	12,000	100.0%
5114 Recording Services	10,491	11,670	300		300		
Total Intergovernmental	10,619	11,873	12,300	10,568	24,300	12,000	97.6%
Interfund							
9400 Transfer Out: ERF		3,278	4,490	4,490		(4,490)	(100.0%)
9500 Transfer Out: CIP							
Total Interfund		3,278	4,490	4,490		(4,490)	(100.0%)
Total	260,264	329,733	368,975	316,812	279,260	(89,715)	(24.3%)

Note:

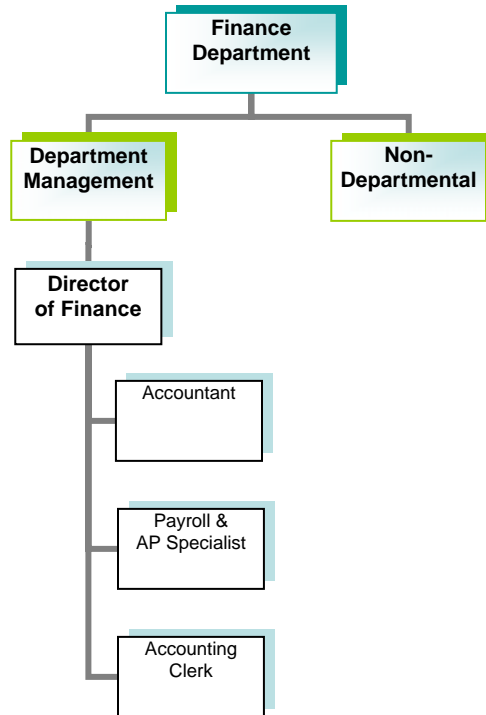
(a) Recommended cuts #3 took out travel/training budget

CITY ATTORNEY								
	2006	2007	2008		2009	Change 08-09 Budget		
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%	
Total Salary & Benefits								
1100 Salary	38,816	56,480	62,750	60,478	63,380	630	1.0%	
2100 Benefits	8,762	14,422	18,559	18,311	22,650	4,091	22.0%	
Total Salary & Benefits	47,578	70,902	81,309	78,789	86,030	4,721	5.8%	
Supplies								
3100 Office & Operations	271	104	250	7	300	50	20.0%	
3101 Meeting Meals								
3201 Postage								
3400 Books/Maps	863	822	500	336	500			
3500 Small Tools/Equipment								
3501 Computer Hardware					500	500		
Total Supplies	1,134	926	750	343	1,300	550	73%	
Charges for Services								
Travel & Training								
4301 Meals		61	125					
4302 Mileage		159	300					
4303 Lodging		465	900					
4304 Training Fees		1,226	500	765		(765)	(153.0%)	
Subtotal		1,911	1,825	765		(1,825)	(100.0%)	
Professional Services								
4100 Litigation Provision	1,394	2,053	5,000	29,394	5,000			
4100 Prosecution	24,971	23,616	20,000		20,000			
4100 DV Legal Advocate	9,924	7,055	5,000		5,000			
4100 Specialized Legal Svcs	17,858	11,710	25,000		15,000	(10,000)		
4100 Witness Fee		375	750		1,000	250	33.3%	
Subtotal	54,147	44,809	55,750	29,394	46,000	(9,750)	(17.5%)	
Various Services								
4200 Communications	713	26						
4400 Advertising								
4903 Printing								
4900 Miscellaneous	316		1,000	75		(1,000)	(100.0%)	
4901 Dues & Memberships		1,019	800	572	1,000	200	25.0%	
4902 Subscriptions								
Subtotal	1,029	1,045	1,800	647	1,000	(800)	(44.4%)	
Total Charges for Services	55,176	47,765	59,375	30,806	47,000	(12,375)	(20.8%)	
Interfund								
9400 Transfer Out: ERF	2,762	1,092	673	673		(673)	(100.0%)	
9500 Transfer Out: CIP								
Total Interfund	2,762	1,092	673	673		(673)	(100.0%)	
Total	106,650	120,685	142,107	110,611	134,330	(7,777)	(5.5%)	

Note:

(a) Recommended cuts #3 took out travel/training budget

Finance Department



"Our role in Finance is to develop tight controls to ensure that the citizens tax dollars are spent as required by law."
Christine Olson
Director of Finance

DEPARTMENT RESPONSIBILITIES

The Finance Department is responsible for all financial activity of the City, ensuring that tax dollars are spent as they have been appropriated. The Department is also responsible for developing and monitoring Internal Financial Controls.

The Department includes accounts payable, payroll, cash management and accounts receivable. It is the responsibility of the Finance staff to prepare monthly and quarterly reports for Council and the other Departments to allow them to monitor their projects and operating budgets.

Finance is also responsible for the development of the Operating and Capital Budgets as well as the annual Financial Statements.

DEPARTMENT GOALS FOR 2009

- Update all accounting desk procedures for each position in Finance
- Create and/or update the Financial procedures related to purchasing, travel and contracts
- Work on developing more user friendly reports in Springbrook for staff and Council
- Train and Implement the additional Springbrook modules (Department Services, Fixed Assets)

DEPARTMENT ACCOMPLISHMENTS FOR 2008

- Successfully implemented the core Financial modules for the new Financial software, Springbrook, purchased at the end of 2007
- Completely redid the Final Budget Document for 2008 to improve readability and content
- Completed a re-write of the City's Financial Policies
- Successfully completed the 2007 Audit, including the Federal Single Audit.

FINANCE DEPARTMENT SUMMARY

Expenditures by Division	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
Finance & Accounting	355,523	589,548	481,134	352,669	402,291	(78,843)	(16%)
Non-Departmental	80,619	273,353	380,620	294,543	226,221	(154,399)	(41%)
Administration Division	205,159	73,193	63,314	54,828		(63,314)	(100%)
Information Technology	47,246	105,486	77,906	18,597		(77,906)	(100%)
Total Department	688,547	1,041,580	1,002,974	720,637	628,512	(233,242)	(57%)

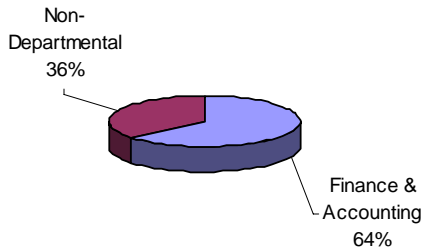
Expenditures by Type	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
10 Salaries & Wages	259,928	305,285	380,807	275,308	270,226	(110,581)	(29%)
20 Benefits	84,808	109,982	178,385	97,806	93,815	(84,570)	(47%)
30 Supplies	26,209	53,864	35,550	22,446	23,350	(12,200)	(34%)
41 Professional Services	111,960	160,856	78,600	28,627	6,400	(72,200)	(92%)
43 Travel/Training	3,284	2,124	4,700	361		(4,700)	(100%)
40 Other Charges for Svcs	158,931	259,975	286,120	247,167	140,677	(145,443)	(51%)
50 Intergovernmental	40,665	46,622	33,200	43,310	27,500	(5,700)	0%
60 Capital Outlay		97,300					
90 Interfund	2,762	5,572	5,612	5,612	66,544	60,932	1086%
Total	688,547	1,041,580	1,002,974	720,637	628,512	(374,462)	(37%)

Full Time Equivalents (FTE)	2006	2007	2008		2009 Amended Budget	Change 08-09 FTE	
	Actual	Actual	Amended Budget	Actual		FTE	%
Finance & Accounting	3.0	4.0	4.0	4.0	4.0	0.0	0%
Administration Division	1.0	1.0	0.0	0.0	0.0	0.0	0%
Total FTEs	4.0	5.0	4.0	4.0	4.0	0.0	0%

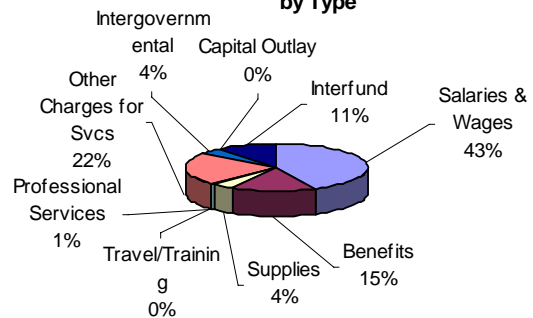
Key Budget Highlights for 2009

- 1) Took out all of the Professional Services Budget in Finance. It was used for specialized accounting services in 2007.
- 2) The \$20,000 Maintenance costs for the City's Financial software was transferred from Finance to Equipment Rental Fund.
- 3) Transferred Rent and Utilities costs for City Hall from Non-Departmental budget to Public Works Facilities.
- 4) Recommended cuts #3 took out Travel/Training budget
- 5)
- 6)

2009 Expenditures by Divisions



2009 Expenditures by Type



FINANCE & ACCOUNTING								
Description	2006	2007	2008		2009	Change 08-09 Budget		
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%	
Total Salary & Benefits								
1100 Salary	165,921	244,972	287,943	235,397	270,226	(17,717)	(6.2%)	
2100 Benefits	47,988	75,695	108,151	76,699	93,815	(14,336)	(13.3%)	
Total Salary & Benefits	213,909	320,667	396,094	312,096	364,041	(32,053)	(8.1%)	
Supplies								
3100 Office & Operations	4,046	2,464	3,000	2,627	3,000			
3101 Meeting Meals		436	100	97	100			
3201 Postage								
3400 Books/Maps	794	496	250		250			
3501 Computer Hardware		327			2,000	2,000		
Total Supplies	4,840	3,723	3,350	2,724	5,350	2,000	60%	
Charges for Services								
Travel & Training								
4301 Meals	47			35				
4302 Mileage	387	326	200	126		(200)	(100.0%)	
4303 Lodging	318							
4304 Training Fees	1,425	1,522	3,000	200		(3,000)	(100.0%)	
Subtotal (a)	2,177	1,848	3,200	361		(3,200)	(100.0%)	
Professional Services								
4100 General Consulting	100,533	115,198	12,500	4,741		(12,500)	(100.0%)	
4100 Sales Tax Audit			2,000		2,400	400	20.0%	
Subtotal	100,533	115,198	14,500	4,741	2,400	(12,100)	(83.4%)	
Various Services								
4200 Communications	334	451		130				
4400 Advertising	4,147	2,099						
4903 Printing		1,453	3,000		3,000			
4800 Maintenance & Repairs		13,950	30,000	450	500	(29,500)		
4900 Miscellaneous	976	510	1,000	3,894		(1,000)	(100.0%)	
4901 Dues & Memberships	25	975	500	745	1,000	500	100.0%	
4902 Subscriptions				431	1,000	1,000		
Subtotal	5,482	19,438	34,500	5,650	5,500	(29,000)	(84.1%)	
Total Charges for Services	108,192	136,484	52,200	10,752	7,900	(44,300)	(84.9%)	
Intergovernmental								
5100 State Audit	28,582	27,004	25,000	22,607	25,000			
Total Intergovernmental	28,582	27,004	25,000	22,607	25,000			
Capital Outlay								
6400 Computer Software		97,300						
Total Capital Outlay		97,300						
Interfund								
9400 Transfer Out: ERF		4,370	4,490	4,490		(4,490)	(100.0%)	
Total Interfund		4,370	4,490	4,490		(4,490)	(100.0%)	
Total	355,523	589,548	481,134	352,669	402,291	(78,843)	(16.4%)	

Note:

(a) Recommended cuts #3 took out Travel/Training Budget for 2009. Entire Travel/Training Budget in City Manager Division to be allocated to staff.

City of Newcastle
2009 Operating and Capital Budget

Operating Budget

NON DEPARTMENTAL								
Description	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget		
	Actual	Actual	Amended Budget	Actual		\$	%	
Total Salary & Benefits								
1100 Salary			48,000					
2100 Benefits	13,640	12,833	57,100	14,759		(14,759)	(25.8%)	
Total Salary & Benefits	13,640	12,833	105,100	14,759		(14,759)	(14.0%)	
Supplies								
3100 Office & Operations	7,982	7,259	10,000	7,924	10,000	2,076	20.8%	
3101 Meeting Meals	50	114	1,000	25		(1,000)	(100.0%)	
3102 Computer Software								
3201 Postage	6,078	5,698	7,000	5,742	8,000	1,000	14.3%	
3400 Books/Maps		245		34				
3500 Small Tools/Equipment	1,436							
3501 Computer Hardware								
Total Supplies	15,546	13,316	18,000	13,725	18,000	2,076		
Charges for Services								
Travel & Training								
4301 Meals								
4302 Mileage								
4303 Lodging								
4304 Training Fees								
Subtotal								
Professional Services								
4100 Photographer			5,000		4,000	(1,000)	(20.0%)	
4100 General Consulting	(17,276)	735		9,331				
Subtotal	(17,276)	735	5,000	9,331	4,000	(1,000)	(20.0%)	
Various Services								
4200 Communications	11,914	9,910	10,000	8,218	8,000	(2,000)		
4500 Rental & Leases(b)		123,779	133,640	139,495	34,100	(99,540)		
4600 Insurance		77,940	80,380	80,089	84,077	3,697	4.6%	
4903 Printing								
4700 Utilities		10,331	11,000					
4800 Maintenance & Repair	30,657	3,920	6,100	4,405	9,000	2,900		
4900 Miscellaneous	14,055	671	3,000	3,403		(3,000)	(100.0%)	
4901 Dues & Memberships		300	200	415		(200)	(100.0%)	
4902 Subscriptions								
Subtotal	56,626	226,851	244,320	236,025	135,177	(98,143)	(40.2%)	
Total Charges for Services	39,350	227,586	249,320	245,356	139,177	(99,143)	(39.8%)	
Intergovernmental								
5100 YMCA		102	6,000	11,203		(6,000)	(100.0%)	
5107 2% Liquor Excise Tax	1,448	2,156	2,000	2,202	2,000			
5301 Sales & Use Tax	518	461	200	6,440	500	300		
51XX Other	10,117	16,899		858				
Total Intergovernmental	12,083	19,618	8,200	20,703	2,500	(5,700)	(69.5%)	
Interfund								
9400 Transfer Out: ERF					66,544	66,544		
9500 Transfer Out: Housing								
Total Interfund					66,544	66,544		
Total	80,619	273,353	380,620	294,543	226,221	(50,982)	(13.4%)	

Note:

(b) City Hall Rent for 2006 was in Public Works Maintenance - Facilities. For 2009 it was moved back to Public Works Maintenance - Facilities

City of Newcastle
2009 Operating and Capital Budget

Operating Budget

ADMINISTRATION DIVISION							
Description	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
Total Salary & Benefits							
1100 Salary	94,007	50,090	39,824	36,659		(39,824)	(100.0%)
2100 Benefits	23,180	20,007	11,768	5,883		(11,768)	(100.0%)
Total Salary & Benefits	117,187	70,097	51,592	42,542		(51,592)	(100.0%)
Supplies							
3100 Office & Operations	907	866	500			(500)	(100.0%)
3101 Meeting Meals	128		200	53		(200)	(100.0%)
3105 Supplies:Emergency Mgmt			1,000	165		(1,000)	(100.0%)
3201 Postage							
3400 Books/Maps	176						
3501 Computer Hardware			100			(100)	(100.0%)
Total Supplies	1,211	866	1,800	218		(1,800)	(100.0%)
Charges for Services							
Travel & Training							
4301 Meals	234						
4302 Mileage	315	163					
4303 Lodging	108						
4304 Training Fees	450	113					
Subtotal	1,107	276	1,500			(1,500)	(100.0%)
Professional Services							
4100 General Consulting			5,000	10,540		(5,000)	(100.0%)
4100 Sales Tax Audit							
Subtotal			5,000	10,540		(5,000)	(100.0%)
Various Services							
4200 Communications	948	702	1,200	205		(1,200)	
4500 Rent: Safe Deposit Box	55		100	80		(100)	(100.0%)
4600 Insurance	81,789						
4900 Miscellaneous	100		500			(500)	(100.0%)
4901 Dues & Memberships		50	500	121		(500)	(100.0%)
Subtotal	82,892	752	2,300	406		(2,300)	(100.0%)
Total Charges for Services	83,999	1,028	8,800	10,946		(8,800)	(100.0%)
Interfund							
9400 Transfer Out: ERF	2,762	1,202	1,122	1,122		(1,122)	(100.0%)
Total Interfund	2,762	1,202	1,122	1,122		(1,122)	(100.0%)
Total	205,159	73,193	63,314	54,828		(63,314)	(100.0%)

Note:

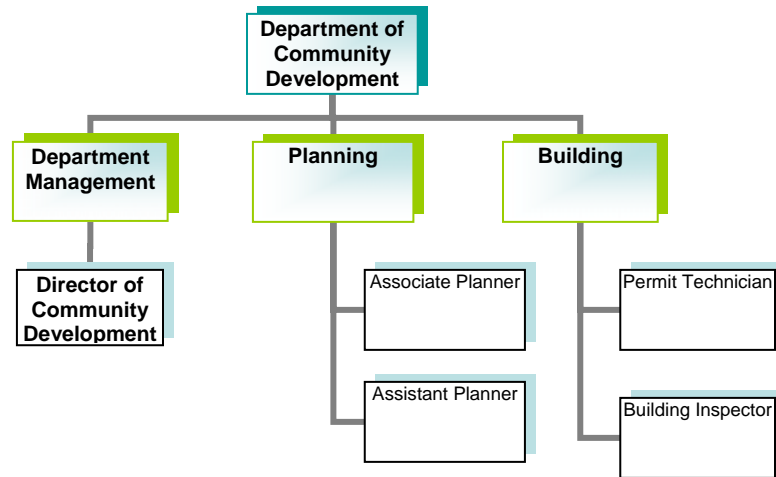
The Assistant City Manager's budget has been applied to the City Manager budget.

INFORMATION TECHNOLOGY							
	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
Total Salary & Benefits							
1100 Salary		10,223	5,040	3,252		(5,040)	(100.0%)
2100 Benefits		1,447	1,366	465		(1,366)	(100.0%)
Total Salary & Benefits		11,670	6,406	3,717		(6,406)	(100.0%)
Supplies							
3100 Office & Operations	585	2,284	1,000	25		(1,000)	(100.0%)
3102 Computer Software	4,027	10,720	4,400	53		(4,400)	(100.0%)
3500 Small Tools/Minor Equip		5,515		173			
3501 Computer Hardware		17,440	7,000	5,528		(7,000)	(100.0%)
Total Supplies	4,612	35,959	12,400	5,779		(12,400)	(100%)
Charges for Services							
Professional Services							
4100 Network Install Services	479						
4100 ISP Services	5,009	5,344	6,000			(6,000)	(100.0%)
4100 IT Services	22,447	39,579	48,100	4,015		(48,100)	(100.0%)
4100 HMS Services	768						
Subtotal	28,703	44,923	54,100	4,015		(54,100)	(100.0%)
Various Services							
4800 Maintenance & Repairs	13,705	12,401	4,000	5,086		(4,000)	(100.0%)
4900 Miscellaneous	226	533	1,000			(1,000)	(100.0%)
Subtotal	13,931	12,934	5,000	5,086		(5,000)	(100.0%)
Total Charges for Services	42,634	57,857	59,100	9,101		(59,100)	(100.0%)
Interfund							
9400 Transfer Out: ERF							
Total Interfund							
Total	47,246	105,486	77,906	18,597		(77,906)	(100.0%)

Note:

As of 2009, the IT Department's budget has been moved to Non-Departmental and the Equipmental Rental Fund.

Community Development



"We strive to make sure Newcastle's growth is smart, while protecting the natural beauty and environment that make it a great place to live."

Steve Roberge
Director of Community Development

DEPARTMENT RESPONSIBILITIES

The Community Development Department is responsible for maintaining and improving the quality of life in Newcastle by protecting the natural environment and community identity. The Department consists of three divisions: Administration, Planning, and Building.

The Administrative Division includes the Director of Community Development and is responsible for supervising the Community Development staff to ensure the departmental work plan is completed to the highest standard.

The Planning Division focuses on nurturing public trust and community involvement by conducting all planning efforts in an open and accessible manner. The Division has two focus areas, current and long-range planning. Current planning consists of permit review and includes working with property owners and developers to ensure proposed developments are consistent with the Comprehensive Plan and Development Code. The Division is also responsible for long-range planning and provides staff support to the Planning Commission and City Council regarding land use issues. Long-range planning includes creation and updates to City policy and policy implementation documents such as the Comprehensive Plan, Community Business Center Plan, Non-motorized Plan, and Zoning Code.

The Building Division provides a fair and efficient system of building permit application processing, permitting, and inspections to meet customers' needs. The Division is also

responsible for enforcement of the City's Municipal Code as it relates to building and properties in Newcastle.

DEPARTMENT GOALS FOR 2009

- Sign code update
- Low Impact Development grant and code
- Insure the City is prepared for emergency incidents and provide preparedness information to residents.

DEPARTMENT ACCOMPLISHMENTS FOR 2008

- Adoption of Non-motorized Plan
- Adoption of updated Design Guidelines for the Community Business Center
- Providing ongoing customer service for building and zoning permits and inquiries
- Provide code enforcement
- Approximately 12,000 sq ft of commercial space finalized for occupancy
- YMCA under construction
- Adoption of the Cottage housing code
- Annual code clean-up recommendation to CC
- Inspection of all building and land use permits for compliance with City code
- Coordination of Emergency Management
- Newcastle GIS data available on iMAP

COMMUNITY DEVELOPMENT DEPARTMENT SUMMARY

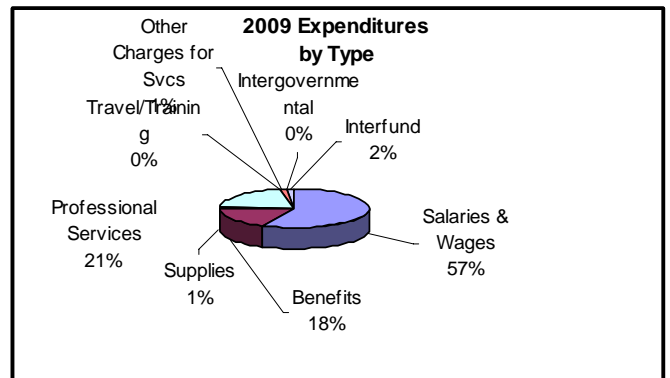
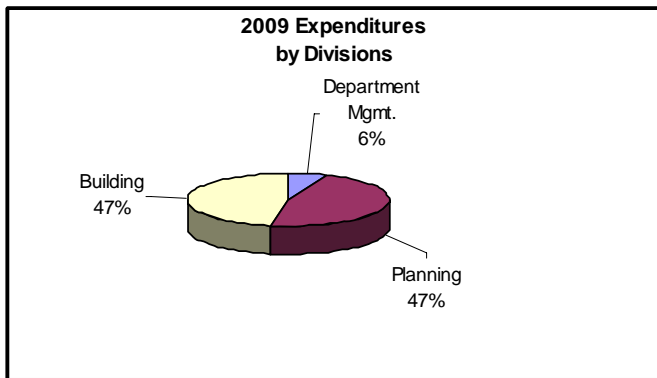
Expenditures by Division	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
Department Mgmt.	81,368	63,463	35,510	67,278	34,912	(598)	(2%)
Planning	412,221	434,428	351,748	255,985	271,247	(80,501)	(23%)
Building	342,795	348,093	350,138	327,907	272,792	(77,346)	(22%)
Total Department	836,384	845,984	737,396	651,170	578,951	(158,445)	(21%)

Expenditures by Type	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
10 Salaries & Wages	502,105	305,060	384,920	401,581	328,915	(56,005)	(15%)
20 Benefits	138,921	92,948	151,295	113,506	101,894	(49,401)	(33%)
30 Supplies	12,337	5,931	6,600	2,168	8,650	2,050	31%
41 Professional Services	155,143	373,176	145,000	101,350	121,000	(24,000)	(17%)
43 Travel/Training	9,994	8,728	12,600	9,183	0	(12,600)	(100%)
40 Other Charges for Svcs	15,122	7,845	18,950	5,351	8,200	(10,750)	(57%)
50 Intergovernmental					0	0	0%
90 Interfund	2,762	52,296	18,031	18,031	10,292	(7,739)	(43%)
Total	836,384	845,984	737,396	651,170	578,951	(158,445)	(21%)

Full Time Equivalents (FTE)	2006	2007	2008		2009 Amended Budget	Change 08-09 FTE	
	Actual	Actual	Amended Budget	Actual		FTE	%
Department Mgmt	2.0	1.0	1.0	1.0	1.0	0.0	0%
Planning	4.0	3.0	2.0	2.0	2.0	0.0	0%
Building	4.0	4.0	3.0	3.0	2.0	-1.0	(33%)
Total FTEs	10.0	8.0	6.0	6.0	5.0	-1.0	(17%)

Key Budget Highlights for 2009

- 1) Building Division eliminated 1 FTE Building Official.
- 2) Planning Division added \$20,000 for the start of the Comprehensive Plan Update.
- 3) Planning Division added \$5,000 for Design Guidelines.
- 4) Building Division added \$22,000 for the Library Project.
- 5) Building Division added \$50,000 for the professional services and other outsourcing as needed.
- 6) Recommended Cut #3: took out the \$20,000 for Planning Commission priorities to be determined early in 2009.



COMMUNITY DEVELOPMENT: DEPARTMENT MANAGEMENT

	2006	2007	2008		2009	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%
Total Salary & Benefits							
1100 Salary	53,675	23,748	19,291	43,177	101,388	82,097	425.6%
2100 Benefits	12,490	5,540	8,247	9,860	23,172	14,925	181.0%
9600 Intrafund Salary/Benefits (a)					(99,648)		
Total Salary & Benefits	66,165	29,288	27,538	53,037	24,912	97,022	352.3%
Supplies							
3100 Office & Operations	1,681	1,033	250	160	250		
3101 Meeting Meals	231	27	250	48	200	(50)	(20.0%)
3201 Postage							
3400 Books/Maps	178		150	150	150		
3501 Computer Hardware					500	500	
Total Supplies	2,090	1,060	650	358	1,100	450	69%
Charges for Services							
Travel & Training							
4301 Meals							
4302 Mileage	797						
4303 Lodging	1,037						
4304 Training Fees	1,025	3,434		4,998		(4,998)	
Subtotal	2,859	3,434	3,300	4,998		(3,300)	(100.0%)
Professional Services							
4100 General Consulting		26,519			2,500	2,500	
4100 Emergency Mgmt					5,000	5,000	
Subtotal		26,519			7,500	7,500	
Various Services							
4400 Advertising		830		58			
4903 Printing							
4900 Miscellaneous	7,492	19	2,500	43	1,000	(1,500)	(60.0%)
4901 Dues & Memberships		783	400	330	400		
Subtotal	7,492	1,632	2,900	431	1,400	(1,500)	(51.7%)
Total Charges for Services	10,351	31,585	6,200	5,429	8,900	2,700	43.5%
Interfund							
9400 Transfer Out: ERF	2,762	1,530	1,122	8,454		(1,122)	(100.0%)
9500 Transfer Out: CIP							
Total Interfund	2,762	1,530	1,122	8,454		(1,122)	(100.0%)
Total	81,368	63,463	35,510	67,278	34,912	99,050	278.9%

Note:

- (a) Director position allocation: Dept Mgmt 20%, Planning Division 60%, Building 20%
- (b) Recommended Cuts #3 took out travel/Training

PLANNING							
	2006	2007	2008		2009	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%
Total Salary & Benefits							
1100 Salary	192,829	84,259	144,723	129,229	113,016	(31,707)	(21.9%)
2100 Benefits	51,368	23,511	59,980	32,242	32,999	(26,981)	(45.0%)
9600 Intrafund Salary/Benefits (a)					74,736		
Total Salary & Benefits	244,197	107,770	204,703	161,471	220,751	(58,688)	(28.7%)
Supplies							
3100 Office & Operations	1,561	1,917	750	895	750		
3101 Meeting Meals	1,178		450	30	400	(50)	(11.1%)
3201 Postage	800		1,500		1,500		
3400 Books/Maps	314		500	66	500		
3501 Computer Hardware	1,163				1,000	1,000	
Total Supplies	5,016	1,917	3,200	991	4,150	950	30%
Charges for Services							
Travel & Training							
4301 Meals	158		500				
4302 Mileage	217	113	300				
4303 Lodging	1,043		1,000	324		(324)	(32.4%)
4304 Training Fees	1,095	20	1,800	620		(620)	(34.4%)
Subtotal	2,513	133	3,600	944		(3,600)	(100.0%)
Professional Services							
4100 General Consulting (b)	154,303	315,654	125,000	85,981		(125,000)	(100.0%)
4100 GIS Services	840		5,000		5,000	5,000	
4100 Design Guidelines					5,000	5,000	
4100 Comp Plan Update					20,000	20,000	
4100 Sign Code					5,000	5,000	
4100 HR Recruiting							
Subtotal	155,143	315,654	130,000	85,981	35,000	(95,000)	(73.1%)
Various Services							
4200 Communications					200	200	
4400 Advertising	1,002	2,853	2,000	1,037	2,000		
4800 Maintenance & Repairs	1,043	1,106		1,797			
4903 Printing	1,349	768	2,500	574	2,000	(500)	(20.0%)
4900 Miscellaneous	1,886		2,500	350	1,000	(1,500)	(60.0%)
4901 Dues & Memberships	72	949	1,000	595	1,000		
Subtotal	5,352	5,676	8,000	4,353	6,200	(1,800)	(22.5%)
Total Charges for Services	163,008	321,463	141,600	91,278	41,200	(100,400)	(70.9%)
Interfund							
9400 Transfer Out: ERF		3,278	2,245	2,245	5,146	2,901	129.2%
9500 Transfer Out: CIP							
Total Interfund		3,278	2,245	2,245	5,146	2,901	129.2%
Total	412,221	434,428	351,748	255,985	271,247	(155,237)	(44.1%)

Note:

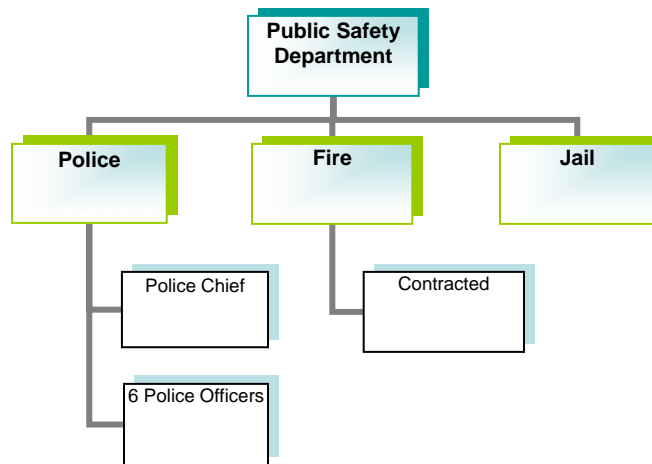
- (a) Director position allocation: Dept Mgmt 20%, Planning Division 60%, Building 20%
- (b) Recommended cuts #3 took out travel/Training Budget

BUILDING							
	2006	2007	2008		2009	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%
Total Salary & Benefits							
1100 Salary	255,601	197,053	220,906	229,175	114,511	(106,395)	(48.2%)
2100 Benefits	75,063	63,897	83,068	71,404	45,723	(37,345)	(45.0%)
9600 Intrafund Salary/Benefits (a)					24,912		
Total Salary & Benefits	330,664	260,950	303,974	300,579	185,146	(143,740)	(47.3%)
Supplies							
3100 Office & Operations	1,828	1,067	1,850	231	1,000	(850)	(45.9%)
3108 Clothing & Accessories		250		110			
3200 Fuel	2,369						
3201 Postage							
3400 Books/Maps	475	1,624	500	478	500		
3500 Small Tools/Equipment	559	13	400		400		
3501 Computer Hardware					1,500	1,500	
Total Supplies	5,231	2,954	2,750	819	3,400	650	24%
Charges for Services							
Travel & Training							
4301 Meals	379	422	500	284		(284)	(56.8%)
4302 Mileage	684	447	400	241		(241)	(60.3%)
4303 Lodging	969	936	800	652		(652)	(81.5%)
4304 Training Fees	2,590	3,356	4,000	2,064		(2,064)	(51.6%)
Subtotal	4,622	5,161	5,700	3,241		(5,700)	(100.0%)
Professional Services							
4100 General Consulting		31,003	15,000	15,369	56,500	41,500	276.7%
4100 Library					22,000	22,000	
Subtotal		31,003	15,000	15,369	78,500	63,500	423.3%
Various Services							
4200 Communications	1,001	402	1,000	244	500	(500)	
4400 Advertising							
4800 Maintenance & Repairs	717	100	1,300				
4903 Printing							
4900 Miscellaneous	520		5,500	9		(5,500)	(100.0%)
4901 Dues & Memberships	40	35	250	215		(250)	(100.0%)
4902 Subscriptions				99	100	100	
Subtotal	2,278	537	8,050	567	600	(6,150)	(76.4%)
Total Charges for Services	6,900	36,701	28,750	19,177	79,100	51,650	179.7%
Interfund							
9400 Transfer Out: ERF		47,488	14,664	7,332	5,146	(9,518)	(64.9%)
9500 Transfer Out: CIP							
Total Interfund		47,488	14,664	7,332	5,146	(9,518)	(64.9%)
Total	342,795	348,093	350,138	327,907	272,792	(100,958)	(28.8%)

Note:

(a) Director position allocation: Dept Mgmt 20%, Planning Division 60%, Building 20%

Public Safety



"Your safety is our number one priority. We are here for you 24 hours a day, every day of the year."
Melinda Irvine
Police Chief, City of Newcastle

DEPARTMENT RESPONSIBILITIES

The City contracts with the King County Sheriff's Office for police services. The number one goal of the Department is public safety. For this reason, an officer is on duty 24 hours a day, 7 days per week. A sergeant, who is named as the City's Police Chief, oversees 6 patrol officers. In the event of a major incident, other deputies from King County are available to assist. The City provides space in City Hall for the Police Department and patrol cars are marked with the City of Newcastle's logo. Most support services are provided to the Department at Precinct No. 3 of the Sheriff's Office in the City of Maple Valley.

The City contracts with the City of Bellevue for Fire and Emergency Medical services. Bellevue Fire Station No. 9 is located west of Coal Creek Parkway on the north side of Newcastle Way. If needed, the resources of the entire City of Bellevue Fire Department are available to Newcastle.

The City has its own municipal court and contracts with the City of Mercer Island for its venue. The judge is appointed by the City Manager and must be ratified by the City Council. Court staffing is also part of the contract with the City of Mercer Island.

The City maintains four contracts for adult detention services. The main contracts are with King County and Issaquah, but there is also one with Yakima County.

DEPARTMENT GOALS FOR 2009

- Partner with citizens to address community traffic safety concerns, including using the Neighborhood Speed Watch Program
- Partner with the Communications Manager to continue to educate the community about crime prevention, especially theft and burglaries
- Educate businesses about crime prevention and enhanced security including security camera training

DEPARTMENT ACCOMPLISHMENTS FOR 2008

- Newcastle Police worked to have more of an impact on thefts and traffic safety in Newcastle in 2008. The results of these efforts were a decrease in both overall Part I crimes and overall Part II crimes within the city compared to 2007.
- Distributed auto-theft and car-prowl prevention brochures to areas within the City where the theft rates were the highest
- The Newcastle Police also use the new City blog. Readers are given regular updates on City activities including crimes in Newcastle and crime prevention tips
- Utilized state traffic grant funding for added speed and DUI patrols
- Started a "Neighborhood Speed Watch" program, which involves citizens checking out a radar unit then logging license plates of vehicles seen speeding in neighborhoods in Newcastle. The registered owners of those vehicles are then notified of the observation in an effort to remind them (or the people driving their car) to watch their driving in neighborhoods.
- Installed two in-car video cameras. The City purchased the first one and received a donation to purchase the second one to help with DUI enforcement.
- MPO Jay Gilley received the Norm Maleng Outstanding Law Enforcement Award (the only officer in King County to receive the award) for his diligent efforts related to on-going violations of a No Contact Order. MPO Gilley discovered the No Contact Order had been entered into the system incorrectly so the suspect had not been charged with violations. His diligence led to criminal convictions for the violations.

POLICE, FIRE, JAIL & JUSTICE SUMMARY

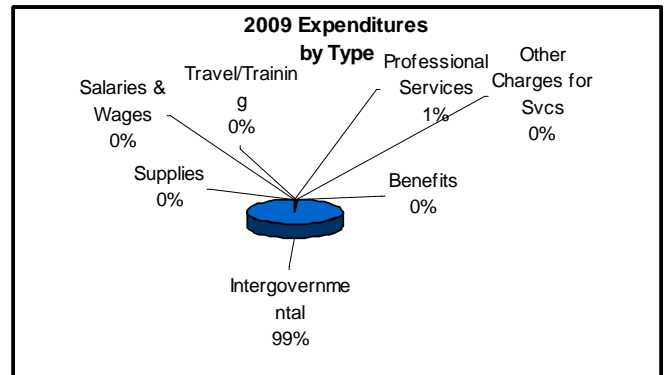
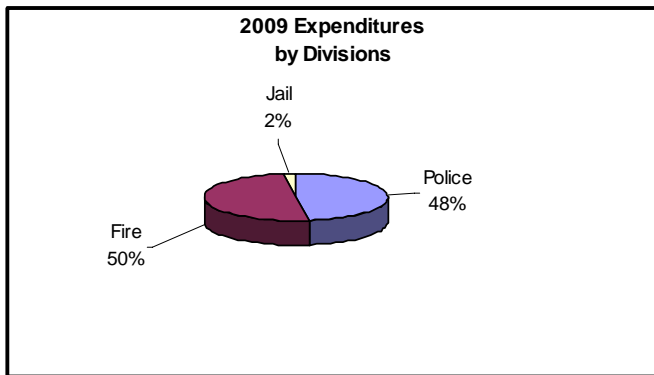
Expenditures by Division	2006	2007	2008		2009	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%
Police	1,243,313	1,302,812	1,361,364	1,358,257	1,408,224	46,860	3%
Fire	1,186,552	1,243,310	1,317,314	1,306,314	1,479,442	162,128	12%
Jail	34,116	47,512	47,000	80,932	67,000	20,000	43%
Total Department	2,463,981	2,593,634	2,725,678	2,745,503	2,954,666	228,988	58%

Expenditures by Type	2006	2007	2008		2009	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%
10 Salaries & Wages	0	0	0	0	0	0	0%
20 Benefits	0	0	0	0	0	0	0%
30 Supplies	14,095	1,951	11,300	3,492	2,800	(8,500)	(75%)
41 Professional Services	15,450	16,018	16,200	16,261	16,200	0	0%
43 Travel/Training	199	2,200	4,000	50	0	(4,000)	(100%)
40 Other Charges for Svcs	4,745	4,379	6,170	4,289	3,440	(2,730)	(44%)
50 Intergovernmental	2,426,730	2,569,086	2,688,008	2,721,411	2,932,226	244,218	0%
90 Interfund	2,762						
Total	2,463,981	2,593,634	2,725,678	2,745,503	2,954,666	228,988	8%

Full Time Equivalents (FTE)	2006	2007	2008		2009	Change 08-09 FTE	
	Actual	Actual	Amended Budget	Actual	Amended Budget	FTE	%
Police	0	0	0	0	0	0	0%
Fire	0	0	0	0	0	0	0%
Jail	0	0	0	0	0	0	0%
Total FTEs	0	0	0	0	0	0	0%

Key Budget Highlights for 2009

- 1) Police contract with the King County Sheriff's Office up 5.5% for 2009.
- 2) Fire contract with the City of Bellevue Fire Department up 12.3% for 2009.
- 3) Jail costs are expected to be up 40% or 19,000 higher than 2008.
- 4) Supplies: Small Tools/Equipment budget down \$9,000. The 2008 budget included I-COP Camera, a one time budget.
- 5) Recommended cut #3: took out \$10,000 for traffic overtime.
- 6) Recommended cut #3: took out Travel/Training budget for officers

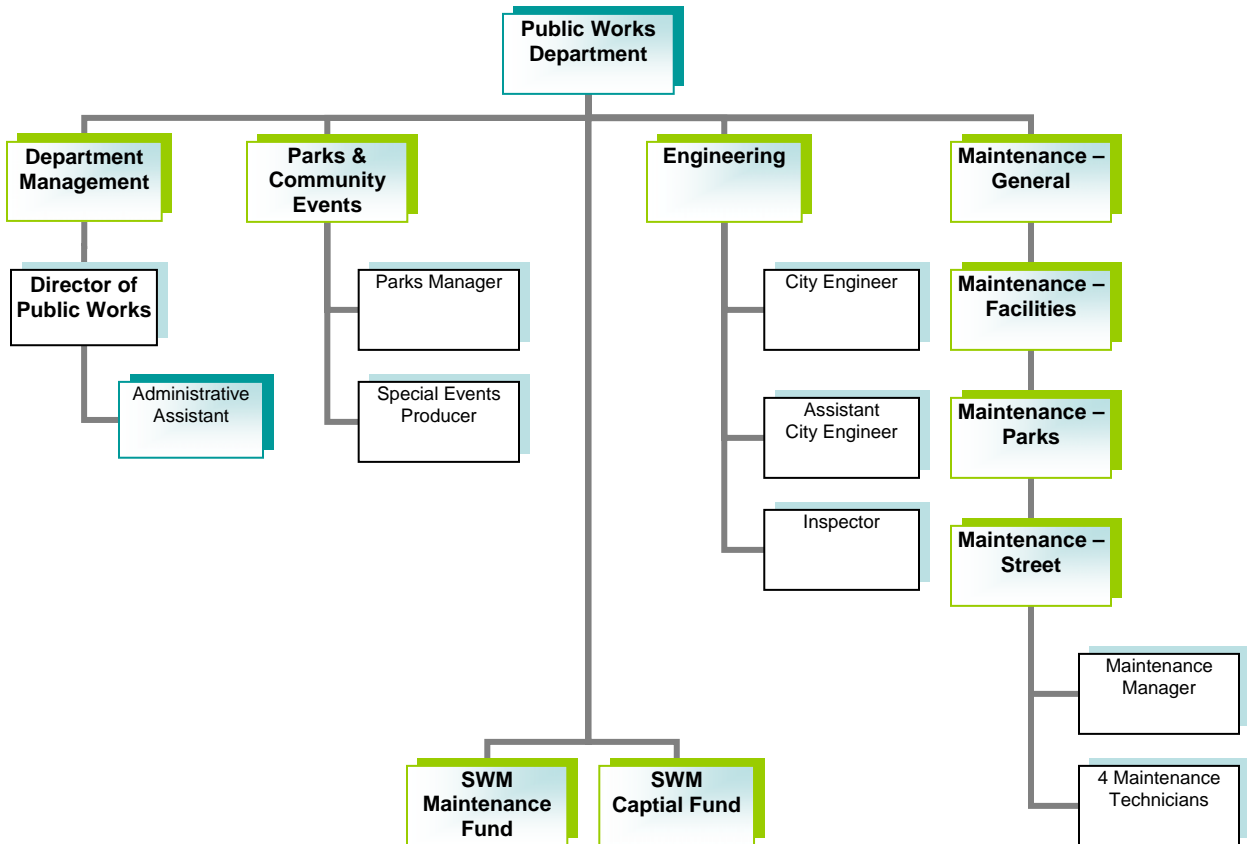


POLICE, FIRE, JAIL & JUSTICE								
	2006	2007	2008		2009	Change 08-09 Budget		
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%	
Total Salary & Benefits								
1100 Salary								
2100 Benefits								
Total Salary & Benefits								
Supplies								
3100 Office & Operations	7,367	1,139	1,000	619	1,000			
3101 Meeting Meals	126	185	300	145	300			
3201 Postage								
3400 Books/Maps								
3500 Small tools/Equipment	6,602	627	10,000	2,728	1,000	(9,000)	(90.0%)	
3501 Computer Hardware					500	500		
Total Supplies	14,095	1,951	11,300	3,492	2,800	(8,500)	(75%)	
Charges for Services								
Travel & Training								
4301 Meals		388	500					
4302 Mileage		442	500					
4303 Lodging		670	1,000					
4304 Training Fees	199	700	2,000	50		(50)	(2.5%)	
Subtotal (a)	199	2,200	4,000	50		(4,000)	(100.0%)	
Professional Services								
4100 Public Defender	15,250	15,000	15,000	15,350	15,000			
4100 Conflict Public Defender	200		1,200		1,200			
4100 Consulting General		1,018		911				
Subtotal	15,450	16,018	16,200	16,261	16,200			
Various Services								
4200 Communications	2,987	2,187	2,750	1,897	1,000	(1,750)		
4400 Advertising								
4800 Maintenance & Repairs	484	1,311	3,000	1,381	2,000	(1,000)	(33.3%)	
4900 Miscellaneous	1,174	761	200	771	200			
4901 Dues & Memberships	100	120	220	240	240	20	9.1%	
Subtotal	4,745	4,379	6,170	4,289	3,440	(2,730)	(44.2%)	
Total Charges for Services	20,394	22,597	26,370	20,600	19,640	(6,730)	(25.5%)	
Intergovernmental								
5101 Fire Contracts	1,186,552	1,243,310	1,317,314	1,306,314	1,479,442	162,128	12.3%	
5101 Police Contract	1,203,101	1,275,366	1,291,694	1,332,434	1,363,784	72,090	5.6%	
5111 Police Overtime (b)			10,000			(10,000)		
5111 Police Contract Recon			20,000		20,000			
51XX Jail Costs	34,116	47,512	47,000	80,932	67,000	20,000	42.6%	
JAG				1,731				
5105 Animal Control	2,961	2,898	2,000		2,000			
Total Intergovernmental	2,426,730	2,569,086	2,688,008	2,721,411	2,932,226	244,218	9.1%	
Interfund								
9400 Transfer Out: ERF	2,762							
Total Interfund	2,762							
Total	2,463,981	2,593,634	2,725,678	2,745,503	2,954,666	228,988	8.4%	

Note:

- (a) Recommended Cuts #3 took out Travel/Training Budget for Officers
- (b) Recommended Cuts #3 took out Police Overtime

Public Works



"It is my job to make sure all City property is safe and accessible to the citizens of Newcastle."

Maiya Andrews
Director of Public Works

DEPARTMENT RESPONSIBILITIES

The Public Works Department, lead by the Director of Public Works, is responsible for maintaining all of the City's roads, storm water systems, parks and facilities. Since the City Engineering and Maintenance Divisions are small, the Department coordinates with other agencies and partners such as the Coal Creek Utility District, King County and Private contractors.

The Engineering Division is responsible for development reviews and implements the Capital Improvement Program (CIP). The Division also provides the engineering needed for maintaining and improving the City's infrastructure. They evaluate and respond to citizen concerns about Transportation.

The Maintenance Division is responsible for the upkeep of the City's streets, parks, and facilities. The Division performs its duties in ways that protect the environment while keeping the citizens safe.

The Parks and Community Events Division is responsible for the planning and development of parks and trails, as well as, providing recreation programs. It also coordinates a range of community events such as Newcastle Days, Concerts in the Park and Moonlight Movies at Lake Boren Park.

DEPARTMENT GOALS FOR 2009

- Finish Coal Creek Parkway expansion project
- Look for funding opportunities for building and maintaining the Newcastle Sports Park
- Start and finish new Transit Center

DEPARTMENT ACCOMPLISHMENTS FOR 2008

- Constructed half of Coal Creek Parkway expansion project
- The Lake Boren Master Plan was adopted by council
- The Parks Division hosted several successful events including: Concerts in the Park, Moonlight Movies and SkyHawks sports camps
- Construction of the new Windtree Park was completed and is now open for public enjoyment
- Overlaid one mile of roadway
- Hosted the first City Arbor Day Event by planting trees in May Creek Park
- Hosted several public meetings and completed the design of the Newcastle Transit Center

PUBLIC WORKS DEPARTMENT SUMMARY

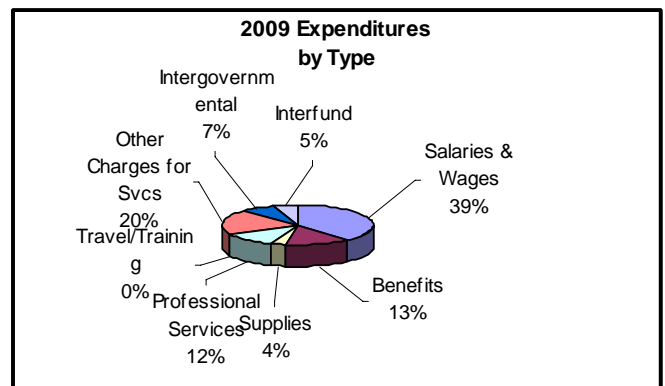
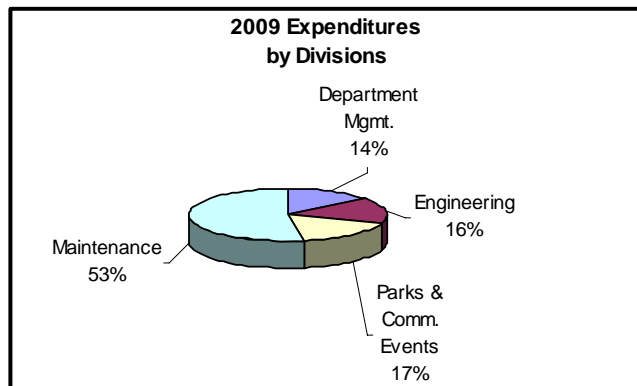
Expenditures by Division	2006	2007	2008		2009	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%
Department Mgmt.	116,658	61,199	145,436	67,020	235,974	90,538	62%
Engineering	224,484	216,851	176,872	229,596	254,514	77,642	44%
Parks & Comm. Events	78,332	188,668	318,060	224,194	280,218	(37,842)	(12%)
Maintenance	815,240	897,697	1,118,246	909,753	860,455	(257,791)	(23%)
Total Department	1,234,714	1,364,415	1,758,614	1,430,563	1,631,161	(127,453)	(7%)

Expenditures by Type	2006	2007	2008		2009	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual	Amended Budget	\$	%
10 Salaries & Wages	363,799	441,372	534,826	593,652	712,344	177,518	33%
20 Benefits	101,684	144,876	196,139	175,473	245,218	49,079	25%
30 Supplies	66,494	87,337	60,650	59,309	65,300	4,650	8%
41 Professional Services	185,974	167,408	341,000	164,683	213,000	(128,000)	(38%)
43 Travel/Training	4,437	5,410	18,425	2,668	0	(18,425)	(100%)
40 Other Charges for Svcs	436,410	264,480	365,712	305,614	360,480	(5,232)	(1%)
50 Intergovernmental	73,154	152,397	167,000	209,177	133,000	(34,000)	0%
90 Interfund	2,762	101,135	74,862	(80,013)	(98,181)	(173,043)	(231%)
Total	1,234,714	1,364,415	1,758,614	1,430,563	1,631,161	(127,453)	(7%)

Full Time Equivalents (FTE)	2006	2007	2008		2009	Change 08-09 FTE	
	Actual	Actual	Amended Budget	Actual	Amended Budget	FTE	%
Department Mgmt.	2.0	2.0	2.0	2.0	2.0	0.0	0%
Engineering	2.0	3.0	3.0	3.0	3.0	0.0	0%
Parks & Comm. Events	1.5	1.75	1.75	1.75	1.75	0.0	0%
Maintenance	0.0	4.0	4.0	4.0	5.0	1.0	25%
Total FTEs	5.5	10.75	10.75	10.75	11.75	1.0	9%

Key Budget Highlights for 2009

- 1) Services provided by KC increasing 6-15%
- 2) Recommended Cut #3 Travel & Training Budget
- 3) Recreation budget reduced & Social Services eliminated
- 4) New traffic signals & street lights are being added to City inventory & new parks added to inventory for maintenance
- 5) Recommended Cut #3: Parks Impact Fee analysis update 17,000 (Revenue Source)
- 6) Recommended Cut #3: Traffic Impact Fee analysis (Placeholder 47,000)
- 7) Recommended Cut #3: Transferred one FTE from Engineering to SWM to work on NPDES, cut CIP 09 T-9, T10, and P-5



PUBLIC WORKS: DEPARTMENT MANAGEMENT								
Description	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget		
	Actual	Actual	Amended Budget	Actual		\$	%	
Total Salary & Benefits								
1100 Salary	82,772	34,652	101,757	72,238	157,675	55,918	55.0%	
2100 Benefits	28,337	21,272	33,672	24,204	42,072	8,400	24.9%	
9600 Intrafund Salary/Benefit(a)					(31,382)	(31,382)		
Total Salary & Benefits	111,109	55,924	135,429	96,442	168,365	32,936	24.3%	
Supplies								
3100 Office & Operations	1,120	1,165	1,000	692	1,000			
3101 Meeting Meals	168	20						
3201 Postage								
3400 Books/Maps	473	220	500	154	500			
3500 Small Tools/Equipment			300	289	300			
3501 Computer Hardware					1,000	1,000		
Total Supplies	1,761	1,405	1,800	1,135	2,800	1,000	56%	
Charges for Services								
Travel & Training								
4301 Meals		118	200					
4302 Mileage	9		100					
4303 Lodging			1,000					
4304 Training Fees		848	1,500					
Subtotal (c)	9	966	2,800			(2,800)	(100.0%)	
Professional Services								
4100 Temp Staff			1,500					
4100 Parks Impact Study (c)				4,817				
4100 General Consulting								
4100 Traffic Impact Study (c)								
4100 Recycling(b)					30,000	30,000		
Subtotal			1,500	4,817	30,000	30,000	2000.0%	
Various Services								
4400 Advertising		59	1,012	1,889	500	(512)	(50.6%)	
4903 Printing								
4900 Miscellaneous	515			1,280				
4901 Dues & Memberships	502	659	650	874	700	50	7.7%	
4902 Subscriptions				82				
Subtotal	1,017	718	1,662	4,125	1,200	(462)	(27.8%)	
Total Charges for Services	1,026	1,684	5,962	8,942	31,200	26,738	448.5%	
Interfund								
9400 Transfer Out: ERF	2,762	2,186	2,245	2,245	47,255	45,010	2004.9%	
9500 Transfer Out: SWM				(41,744)	(13,646)	28,098		
Total Interfund	2,762	2,186	2,245	(39,499)	33,609	73,108	3256.5%	
Total	116,658	61,199	145,436	67,020	235,974	133,782	92.0%	

Note:

- (a) Director allocated to Dept Mgmt 67%, Engineering 10%, Community Events 3%, Maint - General 10%, Maint - Surface Water 10%
- (b) 2006 and 2007 were charged to Maintenance - Facilities, 2008 was charged to Maintenance - General
- (c) Recommended Cuts #3 took out Travel/Training, Parks Impact Fee Study \$17,000, Traffic Impact Fee Study \$45,000

ENGINEERING								
Description	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget		
	Actual	Actual	Amended Budget	Actual		\$	%	
Total Salary & Benefits								
1100 Salary	123,693	136,283	60,455	175,335	231,740	171,285	283.3%	
2100 Benefits	27,822	36,029	15,000	39,262	77,629	62,629	417.5%	
9600 Intrafund Salary/Benefit(a)					13,645	13,645		
Total Salary & Benefits	151,515	172,312	75,455	214,597	323,014	247,559	328.1%	
Supplies								
3100 Office & Operations	696	288	500	855	500			
3101 Meeting Meals	276							
3201 Postage								
3400 Books/Maps	645	473	900		900			
3500 Small Tools/Equipment	532		1,000		800			
3501 Computer Hardware					1,500	1,500		
Total Supplies	2,149	761	2,400	855	3,700	1,500	54%	
Charges for Services								
Travel & Training								
4301 Meals		174	350					
4302 Mileage	135	25	200					
4303 Lodging			600					
4304 Training Fees	1,790	459	4,200					
Subtotal (b)	1,925	658	5,350			(5,350)	(100.0%)	
Professional Services								
4100 GIS Services			1,500			(1,500)	(100.0%)	
4100 NPDES Services			75,000			(75,000)	(100.0%)	
4100 General Consulting	66,660	32,261	10,000	65,768	10,000			
Subtotal	66,660	32,261	86,500	65,768	10,000	(76,500)	(88.4%)	
Various Services								
4200 Communications	1,126	347	800	820	800			
4400 Advertising	95	3,948	1,500	109	2,000	500	33.3%	
4900 Miscellaneous	171	297	1,000	10	500	(500)	(50.0%)	
4901 Dues & Memberships	235	117	500	120	500			
Subtotal	1,627	4,709	3,800	1,059	3,800			
Total Charges for Services	70,212	37,628	95,650	66,827	13,800	(81,850)	(85.6%)	
Intergovernmental								
51XX Fleet Maintenance & Repair	608	32						
Total Intergovernmental	608	32						
Interfund								
9400 Transfer Out: ERF		6,118	3,367	3,367		(3,367)	(100.0%)	
9500 Transfer Out				(56,050)	(86,000)	(29,950)		
Total Interfund		6,118	3,367	(52,683)	(86,000)	(33,317)	(989.5%)	
Total	224,484	216,851	176,872	229,596	254,514	133,892	75.7%	

Note:

- (a) Director allocated to Dept Mgmt 67%, Engineering 10%, Community Events 3%, Maint - General 10%, Maint - Surface Water 10%
- (b) Recommended Cuts #3 took out Travel/Training & Transferred FTE Costs to SWM
- (c) Allocate Engineer position to SWM

PARKS & COMMUNITY EVENTS							
Description	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
Total Salary & Benefits							
1100 Salary		58,352	112,059	90,596	100,800	(11,259)	(10.0%)
Overtime					5,260		
2100 Benefits		17,002	44,751	31,098	37,115	(7,636)	(17.1%)
9600 Intrafund Salary/Benefit(a)					4,093	4,093	
Total Salary & Benefits		75,354	156,810	121,694	147,268	(14,802)	(9.4%)
Supplies							
3100 Office & Operations	20,006	33,000	750	8,522	1,000	250	33.3%
3101 Meeting Meals		122		1,860			
3103 Soil & Ground Material							
3107 Maint & Repair Supplies							
3201 Postage							
3500 Small Tools/Equipment							
3501 Computer Hardware							
Total Supplies	20,006	33,122	750	10,382	1,000	250	33%
Charges for Services							
Travel & Training							
4301 Meals		118		45		(45)	
4302 Mileage				306		(306)	
4303 Lodging							
4304 Training Fees		847		994		(994)	
Subtotal (b)		965	1,000	1,345		(1,000)	(100.0%)
Professional Services							
4100 Events				57,597	3,000		
4100 Recreation	1,262		15,000		5,000	(10,000)	(66.7%)
4100 Concerts					5,000		
4100 4th of July			55,000		12,000		
4100 Community Events	55,001	60,099	70,000		70,000		
4100 Newcastle Days					27,000		
4100 Movies					8,000	8,000	
Subtotal	56,263	60,099	140,000	57,597	130,000	(2,000)	(1.4%)
Various Services							
4200 Communications		205		460	200	200	
4400 Advertising	63	3,190	4,000	2,940		(4,000)	(100.0%)
4500 Rents & Leases				18,336			
4800 Maintenance & Repairs							
4900 Miscellaneous				2,961	750	750	
4901 Dues & Memberships		1,094	500	634	1,000	500	100.0%
4902 Subscriptions							
Subtotal	63	4,489	4,500	25,331	1,950	(2,550)	(56.7%)
Total Charges for Services	56,326	65,553	145,500	84,273	131,950	(5,550)	(3.8%)
Intergovernmental							
5200 Social Services Grants	2,000	13,000	15,000	15,000		(15,000)	(100.0%)
Total Interfund	2,000	13,000	15,000	15,000		(15,000)	(100.0%)
Interfund							
9400 Transfer Out: ERF		1,639					
9500 Transfer Out				(7,155)			
Total Interfund		1,639		(7,155)			
Total	78,332	188,668	318,060	224,194	280,218	(35,102)	(11.0%)

Note:

- (a) Director allocated to Dept Mgmt 67%, Engineering 10%, Community Events 3%, Maint - General 10%, Maint - Surface Water 10%
- (b) Recommended Cuts #3 took out Travel/Training

GENERAL MAINTENANCE							
Description	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
Total Salary & Benefits							
1100 Salary		68,096	23,336	60,624	216,869	193,533	829.3%
2100 Benefits		27,069	8,732	21,026	88,402	79,670	912.4%
9600 Intrafund Salary/Benefit(a)					13,645		
9600 Intrafund Salary/Benefit(d)					(247,269)	(247,269)	
Total Salary & Benefits		95,165	32,068	81,650	71,647	25,934	80.9%
Supplies							
3100 Office & Operations		582	2,000	108	1,000	(1,000)	(50.0%)
3107 Maint. & Repair Supplies				1,316			
3108 Clothing Accessories		2,800	3,000	2,842	3,000		
3500 Small Tools/Equipment		8,159	10,500	1,569	10,800	300	2.9%
3501 Computer Hardware					2,000	2,000	
Total Supplies		11,541	15,500	5,835	16,800	1,300	8%
Charges for Services							
Travel & Training							
4301 Meals				238			
4302 Mileage							
4303 Lodging							
4304 Training Fees							
Subtotal (c)				238			
Professional Services							
4100 General Consulting(b)		165	35,000	145	2,000	(33,000)	(94.3%)
Subtotal		165	35,000	145	2,000	(33,000)	(94.3%)
Various Services							
4200 Communications		6,451	6,000	5,988	6,200	200	3.3%
4400 Advertising		274	3,000	719		(3,000)	(100.0%)
4700 Utilities		1,194					
4800 Maintenance & Repairs		4,369					
4900 Miscellaneous		138	15,500	1,630		(15,500)	(100.0%)
4901 Dues & Memberships		289	1,000	37	500	(500)	(50.0%)
Subtotal		12,715	25,500	8,374	6,700	(18,800)	(73.7%)
Total Charges for Services		12,880	60,500	8,757	8,700	(51,800)	(85.6%)
Interfund							
9400 Transfer Out: ERF		4,370		2,246			
9500 Transfer Out: SWM				(5,737)	(45,790)	(45,790)	
Total Interfund		4,370		(3,491)	(45,790)	(45,790)	
Total		123,956	108,068	92,751	51,357	(70,356)	(65.1%)

Note:

- (a) Director allocated to Dept Mgmt 67%, Engineering 10%, Community Events 3%, Maint - General 10%, Maint - Surface Water 10%
- (d) Maint. Mngr & Maint. Techs allocated to Maint-General 4%, Maint-Facilities 9%, Maint.-Parks 42%, Maint.-Street 30%, Maint. SWM 15%
- (b) Recycling for 2009 has been moved to Department Management
- (c) Recommended Cuts #3 took out Travel/Training

FACILITY MAINTENANCE							
Description	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
Total Salary & Benefits							
1100 Salary	44,831	23,182	18,333	20,001		(18,333)	(100.0%)
2100 Benefits	18,197	8,169	8,340	6,234		(8,340)	(100.0%)
9600 Intrafund Salary/Benefit(a)					27,474	27,474	
Total Salary & Benefits	63,028	31,351	26,673	26,235	27,474	801	3.0%
Supplies							
3100 Office & Operations	1,049	245		289			
3109 Kitchen Supplies	1,528	2,785	2,200	2,388	3,000	800	36.4%
3104 Building Supplies	4,004	1,641	3,000	1,131	3,000		
3107 Maint & Repair Supplies	680	3,376	2,000	2,371	2,000		
3500 Small Tools/Equip	200	323					
3501 Computer Hardware							
Total Supplies	7,461	8,370	7,200	6,179	8,000	800	11%
Charges for Services							
Travel & Training							
4301 Meals							
4302 Mileage							
4303 Lodging							
4304 Training Fees							
Subtotal							
Professional Services							
4100 Janitorial	8,989	7,642	10,000	21,263	13,000	3,000	30.0%
4100 Professional Services(b)	30,183	20,702					
Subtotal	39,172	28,344	10,000	21,263	13,000	3,000	30.0%
Various Services							
4500 City Hall Rent(c)	91,304				102,000	102,000	
4200 Communications	2,678	710	800	1,752		(800)	(100.0%)
4400 Advertising	948						
4500 Rental/Leases on Equip	112	372	1,000	477		(1,000)	(100.0%)
4700 Utilities	10,738		11,000	12,287	17,000	6,000	54.5%
4800 Maintenance & Repairs	3,875	7,614	10,000	11,298	6,000	(4,000)	(40.0%)
Subtotal	109,655	8,696	22,800	25,814	125,000	102,200	448.2%
Total Charges for Services	148,827	37,040	32,800	47,077	138,000	105,200	320.7%
Interfund							
9400 Transfer Out: ERF							
9500 Transfer Out				(2,246)			
Total Interfund				(2,246)			
Total	219,316	76,761	66,673	77,245	173,474	106,801	160.2%

Note:

- (a) Maint. Mngr & Maint. Techs allocated to Maint-General 4%, Maint-Facilities 9%, Maint.-Parks 42%, Maint.-Street 30%, Maint. SWM 15%
- (b) Recycling for 2008 was moved to Maintenance - General, Recycling for 2009 has been moved to Department Management
- (c) City Hall Rent for 2007 and 2008 was moved to Non-Departmental

STREET MAINTENANCE							
Description	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
Total Salary & Benefits							
1100 Salary	31,649	37,797	67,897	49,285		(67,897)	(100.0%)
2100 Benefits	8,995	11,245	27,800	15,682		(27,800)	(100.0%)
9600 Intrafund Salary/Benefit(a)					91,580	91,580	
Total Salary & Benefits	40,644	49,042	95,697	64,967	91,580	(4,117)	(4.3%)
Supplies							
3100 Office & Operations	1,067						
3107 Maint & Repair Supplies	1,796	10,775	10,000	10,546	12,000	2,000	20.0%
3200 Fuel	75						
3500 Small Tools/Equip	6,827			1,131			
3501 Computer Hardware							
Total Supplies	9,765	10,775	10,000	11,677	12,000	2,000	20%
Charges for Services							
Travel & Training							
4301 Meals							
4302 Mileage							
4303 Lodging							
4304 Training Fees	246	238		(59)			
Subtotal	246	238	3,555	(59)		(3,555)	(100.0%)
Professional Services							
4100 Snow & Ice Removal	207				5,000	5,000	
4100 Tree Service	7,455	14,999	10,000	9,152	15,000	5,000	50.0%
4100 Professional Services	5,270	15,525					
Subtotal	12,932	30,524	10,000	9,152	20,000	10,000	100.0%
Various Services							
4200 Communications	1,410	399	750	204	700	(50)	(6.7%)
4400 Advertising	1,208						
4500 Rent/Leases	289	15,938		395			
4703 Waste Disposal		5,659	1,000			(1,000)	(100.0%)
4700 Utilities	62,310	39,131	45,000	44,623	53,000	8,000	17.8%
4900 Miscellaneous	1,395		1,000			(1,000)	(100.0%)
4800 Maintenance & Repairs	75,944	4,180	30,000	22,538	30,000		
Subtotal	142,556	65,307	77,750	67,760	83,700	5,950	7.7%
Total Charges for Services	155,734	96,069	91,305	76,853	103,700	12,395	13.6%
Intergovernmental							
5102 King County	41,232	77,383	84,000	132,506	102,000	18,000	21.4%
5100 Coal Creek Utility District	14,372	26,644	15,000		15,000		
Total Intergovernmental	55,604	104,027	99,000	132,506	117,000	18,000	18.2%
Interfund							
9400 Transfer Out: ERF		19,850					
9500 Transfer Out: CIP				(5,536)			
Total Interfund		19,850		(5,536)			
Total	261,747	279,763	296,002	280,467	324,280	10,278	3.5%

Note:

- (a) Maint. Mngr & Maint. Techs allocated to Maint-General 4%, Maint-Facilities 9%, Maint.-Parks 42%, Maint.-Street 30%, Maint. SWM 15%
- (c) Recommended Cuts #3 took out Travel/Training

SURFACE WATER MAINTENANCE							
Description	2006	2007	2008		2009 (d) Amended Budget	Change 08-09 Budget	
	Actual(b)	Actual	Amended Budget	Actual		\$	%
Total Salary & Benefits							
1100 Salary		26,655	51,253	41,317		(51,253)	(100.0%)
1200 Seasonal Help							
2100 Benefits		7,381	18,925	12,463		(18,925)	(100.0%)
9600 Intrafund Salary/Benefit(a)							
9600 Intrafund Salary/Benefit(a)							
9600 Intrafund Salary/Benefit(c)							
Total Salary & Benefits		34,036	70,178	53,780		(70,178)	(100.0%)
Supplies							
3107 Maint & Repair Supplies		9,043	7,000	2,562		(7,000)	(100.0%)
3101 Meeting Meals							
3201 Postage							
3400 Books/Maps							
3500 Small Tools & Equipment				327			
3110 Licenses & Permits							
Total Supplies		9,043	7,000	2,889		(7,000)	(100%)
Charges for Services							
Travel & Training							
4301 Meals							
4302 Mileage							
4303 Lodging							
4304 Training Fees				389			
Subtotal			2,685	389		(2,685)	(100.0%)
Professional Services							
4100 General Consulting		3,775	40,000			(40,000)	(100.0%)
4100 GIS Services			3,000			(3,000)	(100.0%)
Subtotal		3,775	43,000			(43,000)	(100.0%)
Various Services							
4400 Advertising			1,500			(1,500)	(100.0%)
4800 Maintenance & Repairs		44,779	20,000	44,531		(20,000)	(100.0%)
4803 Street Sweeping		26,673	35,000	24,080		(35,000)	(100.0%)
4900 Miscellaneous		55					
4901 Dues & Memberships			100	1,301		(100)	(100.0%)
Subtotal		71,507	56,600	69,912		(56,600)	(100.0%)
Total Charges for Services		75,282	102,285	70,301		(102,285)	(100.0%)
Intergovernmental							
5102 King County		6,429	30,000	17,622		(30,000)	(100.0%)
5200 Fed/State				16,937			
5110 Comb Excise Tax		13,423	9,000	9,927		(9,000)	(100.0%)
Total Intergovernmental		19,852	39,000	44,486		(39,000)	(100.0%)
Interfund							
9400 Transfer Out: ERF		38,525	25,285	12,643		(25,285)	(100.0%)
9500 Transfer Out: SWM				(7,550)			
Total Interfund		38,525	25,285	5,093		(25,285)	(100.0%)
Total		176,738	243,748	176,549		(243,748)	(100.0%)

Note:

- (a) Director allocated to Dept Mgmt 67%, Engineering 10%, Community Events 3%, Maint - General 10%, Maint - Surface Water 10%
- (a) Maint. Mngr & Maint. Techs allocated to Maint-General 4%, Maint-Facilities 9%, Maint.-Parks 42%, Maint.-Street 30%, Maint. SWM 15%
- (b) In 2006, the Expenditures for this Division were in Fund 102
- (c) Engineer allocated to SWM.
- (d) All costs for this Division have been moved to the Surface Water Utility Fund 401.

PARKS MAINTENANCE							
	2006	2007	2008		2009 Amended Budget	Change 08-09 Budget	
	Actual	Actual	Amended Budget	Actual		\$	%
Total Salary & Benefits							
1100 Salary	80,854	56,355	99,736	84,256		(99,736)	(100.0%)
2100 Benefits	18,333	16,709	38,919	25,504		(38,919)	(100.0%)
9600 Intrafund Salary/Benefit(a)					128,214		
Total Salary & Benefits	99,187	73,064	138,655	109,760	128,214	(138,655)	(100.0%)
Supplies							
3100 Office & Operations	9,390						
3103 Soil & Ground Material	2,027	334		1,153		(1,000)	(100.0%)
3104 Building Supplies		387	1,000	478			
3107 Maint & Repair Supplies	2,593	11,599	15,000	18,511	21,000	6,000	40.0%
3200 Fuel	6,472						
3400 Books/Maps							
3500 Small Tools/Equipment	4,870			215			
3501 Computer Hardware							
Total Supplies	25,352	12,320	16,000	20,357	21,000	5,000	31%
Charges for Services							
Travel & Training							
4301 Meals							
4302 Mileage		71					
4303 Lodging		113					
4304 Training Fees	2,257	2,399		755			
Subtotal	2,257	2,583	3,035	755		(3,035)	(100.0%)
Professional Services							
4100 Janitorial	6,574	12,240	15,000	5,941	8,000	(7,000)	(46.7%)
4100 Professional Services	4,373						
Subtotal	10,947	12,240	15,000	5,941	8,000	(7,000)	(46.7%)
Various Services							
4200 Communication	2,939	710	800	608	730	(70)	(8.8%)
4400 Advertising	2,718	185	300			(300)	(100.0%)
4500 Rent/Leases	1,472			65			
4700 Utilities	43,686	27,958	50,000	24,506	42,000	(8,000)	(16.0%)
4800 Maintenance & Repairs	129,821	67,079	120,000	78,027	95,000	(25,000)	(20.8%)
4900 Miscellaneous	856	227	1,600				
4901 Dues & Memberships		180	400	33	400		
Subtotal	181,492	96,339	173,100	103,239	138,130	(33,370)	(19.3%)
Total Charges for Services	194,696	111,162	191,135	109,935	146,130	(43,405)	(22.7%)
Intergovernmental							
5102 King County	6,942	15,486	14,000	17,185	16,000		
52XX Other	8,000						
Total Intergovernmental	14,942	15,486	14,000	17,185	16,000		
Interfund							
9400 Transfer Out: ERF		28,447	43,965	33,569		(43,965)	(100.0%)
9500 Transfer Out: CIP				(8,065)			
Total Interfund		28,447	43,965	25,504		(43,965)	(100.0%)
Total	334,177	240,479	403,755	282,741	311,344	(221,025)	(54.7%)

Note:

(a) Maint. Mngr & Maint. Techs allocated to Maint-General 4%, Maint-Facilities 9%, Maint.-Parks 42%, Maint.-Street 30%, Maint. SWM 15%



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